

**REGULAR COUNCIL MEETING**

**Tuesday, June 20, 2023 6:00pm**

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUdTclldqSUVGQT09>

**Meeting ID: 889 8252 5535      Passcode: 675736**

**One tap mobile: 929-205-6099**

**Page Item**

- 1. Call to Order – 6:00 pm
- 2. Adjustments to the Agenda
- 3. Visitors and Communication
- 4. Consent Agenda
  - A. Approval of Minutes
- 5.        i. Regular City Council Meeting of Tuesday June 6, 2023
- 10.      B. City Warrants
  - i. Ratification of the Warrants from Week of June 14, 2023
  - ii. Approval of City Warrants from Week of June 21, 2023
- 24.     C. Clerk’s Office Licenses and Permits
- 25.     D. Approve excavation permit fees
- 28.     E. Approve letter to Green Mountain Transit requesting restoration of services
- 30.     F. Annual presentation of the Internal Financial Controls Checklist
- 33.     G. Authorize a quitclaim deed to merge the Eastman Property with the Cow Pasture
- 34..    H. Approve City Council appointments
- 35.     I. Authorize the manager to execute contract(s)
- 37.     J. Resolution #2023-07: Designate the Manager as an authorized official with NBRC
- 5. City Clerk & Treasurer Report
- 6. Liquor/Cannabis Control Boards
- 7. City Manager’s Report
- 8. New Business
  - 38.    A BADC strategic planning and marketing update (Aimee Green)
  - 40.    B Update on preparations to address emergency housing transitions (Manager)
  - 50.    C Discuss composition of the Cemeteries, Recreation & Conservation Committee (Councilor Boutin)
  - 51.    D Volunteer appointments/reappointments (order TBD, applications to be included in the packet)
    - i. CV Fiber
    - ii. Cemeteries, Recreation & Conservation
    - iii. Development Review Board (Wards I and II)
    - iv. Planning Commission
    - v. CV Regional Planning Commission
    - vi. Diversity and Equity
- 9. Upcoming Business
- 10. Round Table
- 11. Executive Session – litigation, real estate, personnel
- 12. Adjourn

Nicolas Storellicastro, City Manager

**The next meeting of the City Council is scheduled for Tuesday, July 11, 2023**

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

**OTHER MEETINGS AND EVENTS**

*Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.*

**Monday, June 19**

Cemeteries, Recreation and Conservation 11AM Alumni Hall

**Wednesday June 21**

Transportation and Public Works Committee 6:30 PM Council Chambers

## Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
  - Assume good intent and explain impact
  - Ask clarifying questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify all choices
  - Consequences – Project outcomes
  - Tell your story – Prepare your defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, ordinance, policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor time limits
  - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting, email, or videogames during the meeting



## City of Barre, Vermont

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R. Nicolas Storrellicastro  
City Manager  
(802) 476-0240  
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### MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 6/16/2023  
**SUBJECT:** Packet Memo re: 6/20/23 Council Meeting Agenda Items

Councilors:

As a reminder, **the Council meeting on Tuesday, June 20, 2023 will begin at 6:00 PM.** The next Council after Tuesday will be Tuesday, July 11, 2023.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

#### **4-E: Approve letter to Green Mountain Transit requesting restoration of services**

There is no memo associated with this item, but rather a draft letter for Council's approval to be sent to Green Mountain Transit (GMT) to formally request restoration of the early and late runs of the City Commuter. It is our understanding from GMT General Manager Clayton Clark that GMT is planning to restore the 30 minute intervals for the City Commuter.

Per GMT policy, the municipality has to request restoration of the early and late runs, and this letter, which has been vetted by the Washington County Representative on the Board of Commissioners (Christian Meyer), and Mr. Clark, is sufficient to formalize our request for restoration to service levels as they were in April 2020.

#### **8-A: BADC strategic planning and marketing update (Aimee Green)**

The packet includes a presentation provided by Barre Area Development Corporation (BADC) Executive Director Aimee Green. She has been invited to discuss BADC's progress on strategic planning and marketing, which was solely funded by Barre City in BADC's budget, after voters in Barre Town rejected the ballot item to match our contribution.

#### **8-B: Update on preparations to address emergency housing transitions (Manager)**

There is no memo in the packet associated with this agenda item, but I will prepare a PowerPoint update with the latest developments to share with Council. While we remain in contact with the state regarding use of the BOR as a congregate shelter, I do not anticipate having a contract for Council to approve for use of the facility.

#### **8-C: Discuss composition of the Cemeteries, Recreation & Conservation Committee (Councilor Boutin)**

Councilor Boutin requested to have an agenda item to discuss his proposal to create a separate cemeteries committee, and he will lead this discussion. There is no memo in the packet associated with this agenda item, but there is an email addressed to the City Council from Giuliano Cecchinelli, Chair of the Cemeteries, Recreation & Conservation Committee.

## 8-D: Volunteer appointments/reappointments

This meeting will conclude this current round of appointments to civic committees, task forces, boards and commissions. The following interviews are scheduled and confirmed:

1. **CV Fiber: 2 openings (1 seat, 1-year term; 1 seat-alternate, 1-year term)**
  - Amanda Gustin
  - No other candidates applied
2. **Cemeteries, Recreation & Conservation: 2 openings (2 seats, 2-year terms)**
  - Norena Zanleoni (inc)
  - The 4 candidates below interviewed on 6/6/2023:
    - Ilene Gillander (inc)
    - Haley Erin Pero
    - Catlin Allen
    - Sonya Spaulding
3. **Development Review Board (2 open seats)**
  - **Ward I: 1 seat, 4-year term**
    - Jeffrey Tuper-Giles (inc)
    - Lisa Liotta (*also applied for Planning Commission*)
  - **Ward II: 1 seat, 4-year term**
    - David Hough (inc)
    - Jayme Bauer (*also applied for Planning Commission*)
4. **Planning Commission: 5 openings (5 seats, 3-year terms)**
  - Rosemary Averill (inc)
  - Joe Reil (inc)
  - Michael Hellein (inc) (*also applied for CVRPC alternate*)
  - Raylene Meunier (inc) (*also applied for D&E*)
  - Ernest Drown
  - Caitlin Corkins
  - Lisa Liotta (*also applied for DRB Ward I*)
  - Jayme Bauer (*also applied for DRB Ward II*)
5. **CV Regional Planning Commission (alternate): 1 opening (1 seat, 1-year term)**
  - Michael Hellein (*also applied for Planning Commission*)
6. **Diversity & Equity Committee: 5 openings (2 seats, 2-year terms; 1 seat, 1-year unfinished term; 2 student seats, 1-year terms)**
  - Joelen Mulvaney (inc)
  - Christopher Roberts (inc)
  - Raylene Meunier (*also applied for Planning Commission*)
  - Alice Farrell
  - No students applied

After all appointment decisions are made, the following vacancies will continue to exist:

- Buildings & Facilities Committee: 1 seat, 1-year unfinished term
- Cow Pasture Stewardship Committee: 1 seat, 1-year unfinished term
- Diversity & Equity Committee: 2 student seats, 1-year terms
- Transportation & Public Works: 2 seats, 2-year terms
- CV Solid Waste Management District: 1 seat, 1-year term; 1 seat (alternate), 1-year term
- CV Fiber: 1 seat (alternate), 1-year term



**Regular Meeting of the Barre City Council  
Held June 6, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilor Thom Lauzon; from Ward II, Councilors Michael Boutin (arrived 7:13 PM) and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Assistant Manager Dawn Monahan, Deputy Fire Chief Joe Aldsworth, Planning Director Janet Shatney, Buildings and Community Services Director Jeff Bergeron, and Clerk/Treasurer Carol Dawes.

**Absent:** From Ward 1, Councilor Emel Cambel.

**Others Present:** NONE

**Adjustments to the Agenda:** Defer consent agenda item on stormwater and excavation permit fees to a future meeting.

**Resolution #2023-06 Recognizing Pride Month.**

Councilor Stockwell read resolution #2023-06. Council approved the resolution on motion of Councilor Stockwell, seconded by Councilor Lauzon. **Motion carried.**

Those in attendance celebrated approval of the resolution with a round of applause.

**Visitors and Communications –**

Jesse Rosado said minutes from a recent Green Mountain Transit leadership team meeting indicated general manager Clayton Clark recommended restoring the first and last commuter busses to the Barre City schedule, however, the board rejected the recommendation. Mr. Rosado said the Council should continue to push GMT to restore prior service levels.

Bernadette Rose said she continues to raise awareness of tick-borne Lyme Disease. Ms. Rose gave Manager Storrellicastro booklets for DPW and public safety employees on ways to protect themselves against ticks.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Deering, seconded by Councilor Waszazak. **Motion carried.**

- A. Approval of Minutes:
  - i. Special meeting of May 30, 2023.
- B. City Warrants as presented:
  1. Approval of Week 2023-23, dated June 7, 2023:
    - i. Accounts Payable: \$80,424.19
    - ii. Payroll (gross): \$145,425.92
- C. 2023 Clerk's Office Licenses & Permits:
  1. Food Vending:
    - i. The Candy Van, ice cream truck, James Fitzgerald
  2. Entertainment:
    - i. Forbin's Finest, job fair, 21 Metro Way, June 24<sup>th</sup>, 11AM – 2PM
    - ii. Faith Community Church, event in Currier Park, July 9<sup>th</sup>, 8AM – 2PM
- D. Approve stormwater and excavation permit fees [Deferred to a future meeting]

### **City Clerk & Treasurer Report –**

Clerk/Treasurer Dawes reported on the following:

- Water/sewer bills were mailed out last week. Due by end of June.

### **Liquor Control Board/Cannabis Control Board – NONE**

### **City Manager's Report –**

Manager Storrellicastro noted the following:

- Council will complete committee, board, and task force interviews at the June 20<sup>th</sup> meeting, which will start at 6:00 PM.
- The municipal pool is scheduled to open on June 23<sup>rd</sup>. Admission on opening day will be free.
- The farmer's market starts tomorrow, and will be held in Depot Square this year.
- Paving has begun, with areas of River and South Main Streets first on the list. The City secured a cost-sharing agreement with the state on S. Main Street, as that is a state highway, and the paving is in serious need of interim overlay paving in advance of the state's next scheduled repaving.

Cat Allen said she is looking for ways to stay in touch with events in Barre City, and recommended there be a consolidated calendar available, perhaps on Instagram.

Sarah Helman said there's a paving area on Pleasant Street that needs repair. Manager Storrellicastro said City crews are concentrating on preparing certain areas for the paving contractor, and with then work on local projects such as Pleasant Street. Ms. Helman asked if the City will be mowing a section of Canales Woods that was previously mowed by a neighbor. She also asked if dead trees in the area will be removed. Buildings and Community Services director Jeff Bergeron will look into both issues.

### **New Business –**

#### **A) Update on preparations to address emergency housing transitions and designation of locations to authorize encampments.**

Manager Storrellicastro reviewed the data on numbers of people coming out of the motel housing project, status of discussions with the state on use of the BOR as a temporary shelter, current practices surrounding encampments in the City, zoning and unified development ordinance restrictions on camping and campgrounds, feedback from last night's emergency meeting of the Homelessness Task Force and Cow Pasture Stewardship Committee, and possible locations for portable toilets and shower trailers. The Manager said the state has issued an RFP looking for people, organizations or agencies to provide staffing for facilities such as the proposed shelter at the BOR. The deadline for RFP submissions is June 11<sup>th</sup>.

Sam Acuff asked what the police department practice is for moving along people who are camping. Manager Storrellicastro said Community Outreach Specialist Brook Pouliot is usually engaged to help people find services and safe spaces with facilities. Deputy Fire Chief Joe Aldsworth said Good Samaritan Haven has two staff people who are helping those on the streets, and there are two locations in Montpelier that are being used as unofficial camping sites.

Bert Saldi asked how much Barre City taxpayer money is being used to support those who have recently been unhoused. Manager Storrellicastro said no City taxes are being used.

Sarah Helman asked about maintenance of portable toilets and shower trailers. The Manager said it would be part of any rental contracts.

Ellen Kaye said she wants the City to be compassionate in its interactions with those experiencing homelessness.

Cat Allen said this is a state level issue, and people should voice their concerns to state agencies and leadership.

Councilor Stockwell thanked the City and those involved for taking a statewide leadership role on this issue. She said using the BOR as a temporary shelter would only address the issue until fall. There won't be enough new housing by that time, and so the cycle will begin again. Council Stockwell said there needs to be a regional plan for a pod system, and the burden needs to be divided among communities.

**B) Capital Improvement Plan implementation update and assign FY23 undesignated fund balance to the Capital Fund to support infrastructure improvements.**

Manager Storrellicastro reviewed the timeline on development of the capital plan, accumulated capital needs by fiscal year, sources of funding, and key accomplishments for FY23.

The Manager said the City is projecting a budget surplus at the end of FY23, and he requested Council make the following balance transfers and assignments:

1. Assign \$44,600 in unspent funds to the current fund balance for a total of \$686,417 to be carried over into FY24 as undesignated fund balance;
2. Assign \$180,000 in additional unspent funds to the Capital Fund; and
3. Assign up to \$170,000 in any additional unspent funds evenly into a reserve for future costs associated with the public works garage and the match for the Auditorium congressionally-directed spending grant.

Cat Allen asked what grant funds the City is looking for. Manager Storrellicastro said the City is seeking funding wherever it can find it, including USDA, congressional delegations, and state ARPA funds.

Mayor Hemmerick said the City's capital plan won this year's Vermont Bond Bank Capital Planning Contest. There was discussion on where the required matching funds will come from for the congressional grant, creating an enterprise fund for recreation to see what costs are being subsidized by City taxpayers for services provided to residents of neighboring communities, and exploring other revenue generators such as installing turf in the BOR.

Assistant Manager Dawn Monahan said the FY23 year-end surplus is projected to be approximately \$225,000. Councilor Lauzon said he gave his word as mayor to the voters when they approved the charter change allowing the City to carry a surplus up to 5%, and that surpluses over 5% would be used to reduce the following year's municipal tax rate. He said the proposed assignments are good decisions, but he is beholden to his promise to the voters, and will vote against the assignments.

Jesse Rosado asked if the state funding being proposed for use of the BOR could be put towards the required match needed for the congressional grant. Manager Storrellicastro said yes. Mr. Rosado said Manager Storrellicastro is doing a great job and everybody should just do whatever the Manager says. The comment was met with laughter, but no formal Council action to codify the suggestion.

Councilor Waszazak made the motion to approve the requested assignments listed above. Councilor Lauzon said the list should be amended to include that any additional unspent fund balance over the amounts included in the motion be assigned towards the FY25 municipal property tax rate. Councilor Waszazak accepted the friendly amendment. Councilor Lauzon seconded the motion, but noted he will be voting against, as per his previous comments. **Motion carried with Councilor Lauzon voting against.**

**C) Volunteer appointments/reappointments.**

**Buildings & Facilities Committee**

Brent Gagne expressed his interest in being reappointed to the committee. Council approved the reappointment on motion of Councilor Lauzon, seconded by Councilor Boutin. **Motion carried.**

**Development Review Board (Ward III)**

Katrina Pelkey expressed her interest in being reappointed to the DRB. DRB chair Linda Shambo voiced her support for the reappointment. Council approved the reappointment on motion of Councilor Stockwell, seconded by Councilor Waszazak. **Motion carried.**

Colin Doolittle expressed his interest in being appointed to the DRB. Council approved the appointment on motion of Councilor Stockwell, seconded by Councilor Lauzon. **Motion carried.**

**Transportation & Public Works Committee**

Joanne Reynolds expressed her interest in being reappointed to the committee. Council approved the reappointment on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

Colin Doolittle withdrew his name from consideration due to the appointment to the DRB.

**Homelessness Task Force**

Manager Storrellicastro said incumbent task force member Chip Castle wasn't available to attend this evening's meeting. He will be scheduled for his interview at the June 20<sup>th</sup> meeting.

Jeremy Spiro-Winn expressed his interest in being appointed to the task force. Council reappointed Mr. Castle to the two-year task force seat, and appointed Mr. Spiro-Winn to the one-year seat on motion of Councilor Boutin, seconded by Councilor Lauzon. **Motion carried.**

Samantha Hiscock said she submitted an application in the fall for appointment to the Homelessness Task Force. Ms. Hiscock said she has been attending meetings, and continues to be interested in being appointed. Manager Storrellicastro apologized that her application had slipped through the cracks. It was noted the task force is full, and her application will be taken up at the next opportunity. Mayor Hemmerick said Ms. Hiscock's continued unofficial participation in the task force is welcome.

**Police Advisory Committee**

Bob Nelson expressed his interest in being reappointed to the PAC. Council approved the reappointment on motion of Councilor Waszazak, seconded by Councilor Lauzon. **Motion carried.**

Sandy Rouse expressed her interest in being reappointed to the PAC. Council approved the reappointment on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

Abby Blum expressed her interest in being reappointed to the PAC. Council approved the reappointment on motion of Councilor Boutin, seconded by Councilor Lauzon. **Motion carried.**

**Cemeteries, Recreation & Conservation Committee**

Manager Storrellicastro said there are two available seats on the CRCC. Incumbent member Norena Zaneoni isn't available this evening, so will be interviewed at the June 20<sup>th</sup> meeting. Council will interview those here tonight, and Ms. Zaneoni on June 20<sup>th</sup>, and make appointments after the interviews are completed.

Ilene Gillander expressed her interest in being reappointed to the CRCC. She noted she has served as the official Hope Cemetery tour guide for many years.

Haley Erin Pero, Sonya Spaulding, and Catlin Allen expressed their interest in being appointed to the CRCC.

Pam Wilson and Jordan Heiden withdrew their names from consideration.

Manager Storellicastro said final interviews for the last appointments will be held at the June 20<sup>th</sup> meeting.

**D) Appoint Councilors to the TIF Downtown Action Team.**

Mayor Hemmerick and Councilors Deering and Lauzon said they were interested in serving on the action team. No formal appointment action was necessary.

**Upcoming Business –**

- Final committee, board and task force interviews June 20<sup>th</sup>.
- Barre Area Development Corporation update June 20<sup>th</sup>.
- Friends of the Winooski/River Access Task Force update June 20<sup>th</sup>.
- Award of ARPA Community Innovation Fund allocations.
- Update on environmental court case decision.
- Appoint Councilor liaisons to committees.
- Consider expanding the Police Advisory Committee from 5 members to 7.

**Round Table –**

Councilor Deering wished his wife a happy 8<sup>th</sup> anniversary.

**Executive Session – NONE**

The meeting adjourned at 9:37 PM on motion of Councilor Deering, seconded by Councilor Waszazak.  
**Motion carried.**

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 06/14/23 thru 06/14/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
12308	LEFEBVRE FRANCOIS P SR						
	06062023	refund daytime permit	001-4030-430.4038	PARKING PERMITS	0.00	118.12	149286
01022	ABARE LANCE						
	2670496	boot reimbursement	001-8050-340.0943	FOOTWARE	0.00	196.00	149287
01088	AFSCME COUNCIL 93						
	PR 06142023	PR weekending 6/9/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	181.98	E319
01150	AIRGAS USA LLC						
	9138178250	oxygen acetylene	001-8050-330.0836	PROPANE	0.00	285.51	149288
01013	ALLAN JONES & SONS INC						
	84869	2457517 tires	001-8050-320.0743	TRUCK MAINT - STS	0.00	562.00	149289
01060	AMAZON CAPITAL SERVICES						
	1CWVKYYTHFK	disposable towels	001-6050-350.1056	TRAINING SUPPLIES	0.00	44.10	149290
	1D1GRFCYFTXP	spec paper gray	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	32.00	149290
	1HTY4XYTYKD6	rechargeable flashlights	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	129.95	149290
	1YWVJR4V66YH	wtr resist targets	001-6050-350.1056	TRAINING SUPPLIES	0.00	117.39	149290
					0.00	323.44	
01184	ANDERSON EQUIPMENT CO						
	64230053220	oil fuel filters element	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	209.66	149291
01057	AT&T MOBILITY						
	222X05192023	monthly phone svc	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	175.53	149292
	222X05192023	monthly phone svc	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	718.53	149292
	222X05192023	monthly phone svc	001-7020-200.0214	TELEPHONE	0.00	46.40	149292
	222X05192023	monthly phone svc	001-8050-200.0214	TELEPHONE	0.00	9.29	149292
	222X05192023	monthly phone svc	002-8200-200.0214	TELEPHONE	0.00	71.49	149292
	222X05192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	9.29	149292
	222X05192023	monthly phone svc	003-8300-200.0214	TELEPHONE	0.00	9.29	149292
	222X05192023	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	25.09	149292
	222X05192023	monthly phone svc	001-6055-200.0214	TELEPHONE LANDLINE	0.00	97.96	149292
	222X05192023	monthly phone svc	001-8500-200.0214	TELEPHONE	0.00	48.97	149292
	222X05192023	monthly phone svc	001-6045-310.0616	MIFI	0.00	131.44	149292
	519X05192023	monthly phone svc	001-5040-200.0214	TELEPHONE	0.00	141.91	149292
	519X05192023	monthly phone svc	001-7050-200.0214	TELEPHONE	0.00	43.95	149292
	519X05192023	monthly phone svc	001-8020-200.0214	TELEPHONE	0.00	48.98	149292
	519X05192023	monthly phone svc	001-8030-200.0214	TELEPHONE	0.00	43.95	149292
	519X05192023	monthly phone svc	001-8050-200.0214	TELEPHONE	0.00	36.08	149292
	519X05192023	monthly phone svc	002-8200-200.0214	TELEPHONE	0.00	92.93	149292
	519X05192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	48.98	149292
	519X05192023	monthly phone svc	003-8300-200.0214	TELEPHONE	0.00	43.95	149292
	519X05192023	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	18.04	149292
	543X05192023	monthly phone svc	001-6040-200.0215	CELL PHONES/AIR CARDS	0.00	421.57	149292
	839X05192023	monthly phone svc	001-8020-200.0214	TELEPHONE	0.00	-58.29	149292

By check number for check acct 01 (GENERAL FUND) and check dates 06/14/23 thru 06/14/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	839X05192023	monthly phone svc	001-8020-200.0214	TELEPHONE	0.00	58.22	149292
	839X05192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	43.69	149292
	839X05192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	41.23	149292
	839X05192023	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	6.33	149292
	839X05192023	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	41.23	149292
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					0.00	2,416.03	
<b>23018 AUBUCHON HARDWARE</b>							
	496728A	pushfit coupling	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	20.69	149295
	496748	ret coupling keys made	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	-8.13	149295
	496791	hand cleaner	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	2.96	149295
	496809	solvent liners brushes	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	58.72	149295
	496892	AAA batteries	001-8050-350.1061	SUPPLIES - GARAGE	0.00	10.79	149295
					-----		
					0.00	85.03	
<b>01209 AVENU INSIGHTS &amp; ANALYTICS</b>							
	INVB-045440	image to film 4/1-4/30/23	001-5070-220.0417	RECORDING OF RECORDS	0.00	18.45	E320
<b>02045 BARRE CITY WATER &amp; SEWER DEPT</b>							
	04686-060123	58 Depot Sq	048-8315-200.0210	ENT ALY O&M	0.00	69.49	149296
<b>02121 BARRE PAINT &amp; PAPER</b>							
	135749	painting materials	001-7020-320.0729	ANNEX MAINT	0.00	64.90	149297
	135788	painting materials	001-7020-320.0729	ANNEX MAINT	0.00	65.85	149297
					-----		
					0.00	130.75	
<b>02191 BARRE TILE INC</b>							
	63660	carpet tiles & installati	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	10,576.33	149298
<b>03434 BARSLOW CONTSTRUCTION</b>							
	108	materials/labor/disposal	050-5200-370.1167	ROOFING	0.00	28,698.75	149299
<b>02221 BEAUREGARD EQUIPMENT INC</b>							
	IV39820	bumper freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	53.47	149300
	IV39883	bushing freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	147.96	149300
					-----		
					0.00	201.43	
<b>02120 BIGRAS AUTO &amp; TIRE INC</b>							
	10113	towing	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	150.00	149301
<b>02027 BOUND TREE MEDICAL LLC</b>							
	84966816	curaplex patient transpor	001-6040-350.1054	MEDICAL SUPPLIES	0.00	266.00	149302
<b>02291 BOWEN TRAVIS &amp; KIMBERLY OR CITY OF</b>							
	03174-051623	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	170.15	149303

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02055 BURLINGTON COMMUNICATIONS SERVICE							
	BCS12873	fire base	001-6050-320.0724	RADIO MAINT	0.00	1,285.00	149304
	BCS12875	repair base	001-6055-320.0724	RADIO MAINTENANCE	0.00	413.75	149304
					-----	0.00	1,698.75
03145 CHAMPLAIN VALLEY EQUIPMENT							
	CB57734	filters air oil fuel hyd	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	700.81	149305
	CB57752	elemnt fltr yd fltr cap	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	131.95	149305
					-----	0.00	832.76
03420 CHAMPLAIN VALLEY PLUMBING AND HEAT							
	623538	fuel oil	003-8330-330.0825	FUEL OIL	0.00	358.05	149306
	624278	fuel oil	003-8330-330.0825	FUEL OIL	0.00	76.90	149306
	624390	fuel oil	003-8330-330.0825	FUEL OIL	0.00	224.28	149306
	624898	fuel oil	003-8330-330.0825	FUEL OIL	0.00	267.27	149306
					-----	0.00	926.50
03425 COLONIAL MUNICIPAL GROUP							
	SO52848-A	light bar	050-5100-120.0180	EQUIPMENT EXPENSE	0.00	2,800.00	149307
03240 CRUGER ERIC							
	060823	glasses reimbursement	001-6040-340.0944	GLASSES	0.00	142.00	149308
03063 CVTV							
	1083	web strming April/May 23	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	340.00	149309
03997 DENOIA'S DRY CLEANERS LLC							
	042623-05252	dry cleaning	001-6040-340.0945	DRY CLEANING	0.00	77.25	149310
	042623-05252	dry cleaning	001-6050-340.0945	DRY CLEANING	0.00	507.00	149310
					-----	0.00	584.25
04212 DOBRICK MARCIA OR CITY OF BARRE							
	0432-0057-51	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	29.54	149311
05084 EAGLE POINT GUN/T J MORRIS & SONS							
	133619	ammunition	001-6050-340.0942	AMMUNITION	0.00	876.00	149312
05069 EDWARD JONES							
	PR-06142023	PR weekending 6/9/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	149313
05054 ELLIOT HOSPITAL							
	060623	paramedic tuition	001-6040-130.0182	TRAVEL & MEALS	0.00	14,000.00	149314
05027 EMERGENT RESPIRATORY							
	35007903	medical supplies cpap	001-6040-350.1054	MEDICAL SUPPLIES	0.00	284.97	149315



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07206	EMPOWER TRUST COMPANY LLC						
	74131	disbursement fee	001-9030-110.0154	CITY PENSION PLAN	0.00	50.00	149316
05059	ENDYNE INC						
	447855	weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	280.00	149317
	448968	Ecoli	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	25.00	149317
	448985	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	112.50	149317
	449131	WSID 5254 TC SP	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	22.50	149317
					-----	0.00	440.00
05030	ESMI OF NEW YORK LLC						
	477138	5/21-5/27/23 biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	11,555.16	149318
05007	EVERETT J PRESCOTT INC						
	6177215	reducer retainers	002-8220-320.0750	SOLIDS	0.00	407.39	149319
06009	F W WEBB CO						
	80982807	couplings	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	29.30	149320
06105	FIRSTLIGHT FIBER						
	14385651	monthly phone svc	001-5010-200.0214	TELEPHONE	0.00	16.94	149321
	14385651	monthly phone svc	001-5020-200.0214	TELEPHONE	0.00	67.77	149321
	14385651	monthly phone svc	001-5040-200.0214	TELEPHONE	0.00	160.64	149321
	14385651	monthly phone svc	001-5050-200.0214	TELEPHONE	0.00	121.75	149321
	14385651	monthly phone svc	001-5070-200.0214	TELEPHONE	0.00	101.66	149321
	14385651	monthly phone svc	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	360.70	149321
	14385651	monthly phone svc	001-6050-200.0214	TELEPHONE	0.00	317.10	149321
	14385651	monthly phone svc	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	149321
	14385651	monthly phone svc	001-7020-200.0214	TELEPHONE	0.00	102.78	149321
	14385651	monthly phone svc	001-7030-200.0214	TELEPHONE	0.00	23.64	149321
	14385651	monthly phone svc	001-7050-200.0214	TELEPHONE	0.00	23.64	149321
	14385651	monthly phone svc	001-8020-200.0214	TELEPHONE	0.00	67.77	149321
	14385651	monthly phone svc	001-8030-200.0214	TELEPHONE	0.00	50.83	149321
	14385651	monthly phone svc	001-8050-200.0214	TELEPHONE	0.00	134.96	149321
	14385651	monthly phone svc	002-8200-200.0214	TELEPHONE	0.00	112.40	149321
	14385651	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	260.99	149321
	14385651	monthly phone svc	003-8300-200.0214	TELEPHONE	0.00	25.42	149321
	14385651	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	209.71	149321
	14385651	monthly phone svc	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	84.39	149321
	14385651	monthly phone svc	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	86.98	149321
	14385651	monthly phone svc	001-7020-200.0217	IT	0.00	235.20	149321
	14385651	monthly phone svc	001-6055-200.0214	TELEPHONE LANDLINE	0.00	475.66	149321
	14385651	monthly phone svc	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	149321
	14385651	monthly phone svc	001-8500-200.0214	TELEPHONE	0.00	48.82	149321
	14385651	monthly phone svc	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	606.04	149321
	14385651	monthly phone svc	048-8000-320.0762	BOR BANNER EXP	0.00	23.65	149321
					-----	0.00	3,969.44
07016	GALLS LLC						
	024539346	belt with cases	001-6050-340.0943	EQUIPMENT - SAFETY	0.00	133.63	149322

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07211 GLACIER COMPUTER LLC							
	100571	software tablet cable	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	2,194.55	149323
	100571	software tablet cable	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	3,842.67	149323
					-----		
					0.00	6,037.22	
07206 GREAT-WEST TRUST COMPANY, LLC							
	PR-06142023	PR weekending 6/9/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	390.62	149324
07006 GREEN MT POWER CORP							
	05262023	Bailey St West Hill tank	002-8200-200.0208	Electricity-Bailey St	0.00	26.08	149325
	05302023	Hope Cemetery	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	49.24	149325
	05302023A	RT 302 N Main Pump statio	003-8300-200.0210	ELECTRICITY	0.00	244.10	149325
	05312023	Richardson Rd	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	40.62	149325
					-----		
					0.00	360.04	
07008 GUYS REPAIR SHOP LLC							
	37796	choke lever	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	10.99	149326
	37814	5 lb roll of trimmer line	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	69.99	149326
	37868	chains saw blade	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	66.89	149326
	37873	6 pk oil	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	21.99	149326
	37902	helmets	001-8050-340.0940	CLOTHING	0.00	119.98	149326
					-----		
					0.00	289.84	
08001 HACH CO							
	13599112	cimarec freight	002-8220-320.0737	LAB MAINT	0.00	628.67	149327
08124 HERRING JAMIE							
	3448368	boot reimbursement	001-8050-340.0943	FOOTWARE	0.00	179.00	149328
20097 IAFF LOCAL #881							
	PR-06142023	PR weekending 6/9/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	E323
09012 IDEMIA IDENTITY & SECURITY USA LLC							
	157990	maint & support	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	2,366.25	149329
	157990	maint & support	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	788.75	149329
					-----		
					0.00	3,155.00	
16048 JP MORGAN CHASE							
	82387	inspections	001-6040-320.0720	CAR/TRUCK MAINT	0.00	2.26	149330
	82387	inspections	001-8050-320.0743	TRUCK MAINT - STS	0.00	2.26	149330
	82387	inspections	002-8200-320.0743	TRUCK MAINT	0.00	2.26	149330
					-----		
					0.00	6.78	
11066 KNOWLEDGEWAVE TRAINING							
	20077	ann Tier 1 training	001-1000-130.0161	PREPAIDS	0.00	1,485.00	149331

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	20077	ann Tier 1 training	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	135.00	149331
					0.00	1,620.00	
11067	KURAS SARAH						
	06022023	boot reimbursement	001-6050-340.0943	FOOTWARE	0.00	225.00	149332
12010	L BROWN & SONS PRINTING INC						
	99619	reflective labels	001-6045-350.1055	METER SUPPLIES	0.00	483.00	149333
12032	LAKES REGION FIRE APPARATUS INC						
	33694	pwr mod grease filter	001-6040-320.0720	CAR/TRUCK MAINT	0.00	4,048.92	149334
12309	LARRABEE DAVID						
	369060	CDL reimbursement	001-8050-130.0180	TRAINING/DEVELOPMENT	0.00	29.00	149335
12054	LAWSON PRODUCTS INC						
	9310640187	grnd whl ty's disc	001-8050-350.1061	SUPPLIES - GARAGE	0.00	488.76	149336
12297	LEXIPOL						
	INVPR116930	academy ann rate per	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	2,188.75	149337
12009	LOWELL MCLEODS INC						
	S76770	bolts	001-8050-320.0742	SNOW EQUIP MAINT	0.00	7.04	149338
13898	MCGEE FORD OF MONTPELIER						
	5005592	oil filler tube	001-8050-320.0743	TRUCK MAINT - STS	0.00	49.01	149339
13075	MCWILLIAM JAMES						
	2022-21-JM	svcs 5/23-5/25/23	048-8000-320.0762	BOR BANNER EXP	0.00	150.00	149340
13910	MGS EQUIPMENT AND REPAIR						
	230048	oil filters sprk plugs ti	001-8500-320.0740	EQUIPMENT MAINT	0.00	656.66	149341
	230049	blades	001-7015-320.0721	FIELD MAINTENANCE	0.00	182.94	149341
					0.00	839.60	
13189	MILES SUPPLY INC						
	BB-017286702	toilet tissue	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	53.82	149342
	BB-017332801	safety glasses	001-8500-340.0941	EQUIPMENT - SAFETY	0.00	78.48	149342
	BB-017342701	towels toilet tissue	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	226.86	149342
	BB0174055-01	paint	001-8050-350.1061	SUPPLIES - GARAGE	0.00	99.60	149342
					0.00	458.76	
13140	MONTPELIER AGWAY						
	511795	10" plastic pots	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	79.80	149343
	516444	annuals - flowers	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	3,308.50	149343
	520429	annuals - flowers	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	1,625.00	149343

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					0.00	5,013.30	
13086	MONTPELIER STOVE & FLAG WORKS						
	115102	flags	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	358.00	149344
13084	MUNICIPAL EMERGENCY SERVICES INC						
	IN1883974	trk mnt charger	050-5600-490.1311	FD EQUIPMENT	0.00	16,439.94	149345
14016	NELSON ACE HARDWARE						
	272407	bits drillbits anc castr	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	72.53	149346
	273278	door stops	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	24.43	149346
	273309	key	001-8500-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	1.70	149346
	273314	sponge wet mop	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	22.48	149346
	273316	potting soil	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	693.85	149346
	273317	potting soil	001-8500-360.1195	CEMETERY TRUST - FLOWER	0.00	88.96	149346
	273338	pick up tool	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	48.58	149346
	273512	ups shipping	001-6045-350.1055	METER SUPPLIES	0.00	31.75	149346
	273578	keys	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	5.09	149346
	273636	key rings	001-6045-350.1055	METER SUPPLIES	0.00	2.15	149346
	273701	gate hook/eye	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	3.59	149346
	273719	epoxy	001-6045-350.1055	METER SUPPLIES	0.00	13.74	149346
	273743	keys cut	001-6045-350.1055	METER SUPPLIES	0.00	6.37	149346
	273878	ple sandler sndppr ext po	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	80.73	149346
	273933	air cmprsr pncak	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	135.20	149346
	273955	ant traps	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	7.18	149346
	273964	tire gauge air plug/hose	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	53.32	149346
	274203	9v batteries	002-8200-320.0740	EQUIPMENT MAINT	0.00	15.99	149346
					0.00	1,307.64	
14201	NEW HAMPSHIRE HYDRAULICS INC						
	IVC214200	cylinder	001-8050-320.0743	TRUCK MAINT - STS	0.00	2,385.00	149349
	IVC214270	rep single stage cyl	001-8050-320.0743	TRUCK MAINT - STS	0.00	675.00	149349
					0.00	3,060.00	
14084	NORMANDY PAUL JR & SARELLA OR CITY						
	03062-051723	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	124.99	149350
14120	NORTH EAST MATERIALS GROUP LLC						
	2610	manufactured sand	003-8300-320.0749	SURFACE SEWERS	0.00	203.00	149351
14055	NORWAY & SONS INC						
	17273	finsh piping new circuits	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	340.42	149352
	17277	demo/install lights	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	566.92	149352
	17280	install light	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	107.38	149352
	17281	rewire circuits furnace	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	164.52	149352
	17293	new svc for garage	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	446.91	149352

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					0.00	1,626.15	
14059	NOVUS BECKLEY HILL SOLAR LLC						
	69	Est monthly generation	002-8220-200.0212	BECKLEY HILL SOLAR PROJ	0.00	6,042.00	149353
16827	PALMER JESSE L OR CITY OF BARRE						
	00695	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	175.79	149354
	00695-53123	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	61.05	149354
					0.00	236.84	
16077	PERSHING LLC						
	PR-06142023	PR weekendng 6/9/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	105.00	149355
16003	PIKE INDUSTRIES INC						
	1231033	Blackwell St potholes	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	249.00	149356
	1231033	Blackwell St potholes	050-5900-360.1165	PROJECT MATERIALS	0.00	763.04	149356
	1231033	Blackwell St potholes	050-5900-360.1165	PROJECT MATERIALS	0.00	830.00	149356
					0.00	1,842.04	
16146	POULIOT BROOKE						
	053123	phone stipend	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E321
16141	PROFESSIONAL VEHICLE CORP						
	39629	install pwr load	001-6040-350.1054	MEDICAL SUPPLIES	0.00	1,000.00	149357
16102	PRUDENTIAL RETIREMENT						
	PR-06142023	PR weekendng 6/9/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	569.21	149358
	PR-061423	PR weekendng 6/9/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	335.00	149358
					0.00	904.21	
16301	PUTNEYS GARAGE						
	05222023	towing	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	125.00	149359
	7041438	towing	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	125.00	149359
					0.00	250.00	
17010	QUADIENT FINANCE USA INC						
	06012023	postage	001-5010-360.1163	POSTAGE FOR METER	0.00	1,000.00	E322
17005	QUADIENT LEASING USA INC						
	N9955394	lease	001-5010-360.1163	POSTAGE FOR METER	0.00	394.32	149360
18148	R K MILES						
	52146/7	5/4x6x10press tr pine	001-7015-320.0721	FIELD MAINTENANCE	0.00	34.41	149361
	K51362/7	white lime field marker	001-7015-320.0721	FIELD MAINTENANCE	0.00	24.68	149361

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					0.00	59.09	
18004 REYNOLDS & SON INC							
	3425455	latex gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	383.86	149362
	3425456	20x24x2 Merv	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	107.88	149362
	3425721	fire tec 2 s/fxc	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	13,082.07	149362
					0.00	13,573.81	
18224 RODGERS JOSEPH & ROSALIE							
	01342-51723	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	14.31	149363
18224 RODGERS JOSEPH & ROSALIE OR CITY O							
	01342	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	295.69	149364
18223 ROGERS CANDACE OR CITY OF BARRE							
	01411	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	11.24	149365
18225 ROWELL SUSAN OR CITY OF BARRE							
	03168	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	7.60	149366
19418 SANEL NAPA - BARRE							
	384133	hyd fltrs fuel oil air f	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	268.04	149367
	384165	ret hydraulic filter	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	-53.29	149367
	384275	air filters	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	129.78	149367
	384278	oil 5w30	002-8200-320.0743	TRUCK MAINT	0.00	30.29	149367
	384311	tie rods whl seal shock	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,024.68	149367
	384328	ret tie rod	001-8050-320.0743	TRUCK MAINT - STS	0.00	-170.29	149367
	384355	tie rod end	001-8050-320.0743	TRUCK MAINT - STS	0.00	133.99	149367
	384381	axle o-ring	001-8050-320.0743	TRUCK MAINT - STS	0.00	40.58	149367
	384469	ret axle o-ring	001-8050-320.0743	TRUCK MAINT - STS	0.00	-20.29	149367
	384494	htr house hose clamp	001-8050-320.0724	RADIO MAINT	0.00	51.36	149367
	384512	stud kit	001-8050-320.0743	TRUCK MAINT - STS	0.00	13.29	149367
	384514	fenders	001-8050-320.0743	TRUCK MAINT - STS	0.00	654.08	149367
	384518	hose fitting swivel	001-8050-320.0742	SNOW EQUIP MAINT	0.00	114.40	149367
	384523	fittings	001-8050-320.0742	SNOW EQUIP MAINT	0.00	2.97	149367
	384538	sleeve	001-8050-320.0743	TRUCK MAINT - STS	0.00	4.70	149367
	384546	ujoint 5w30 oil	001-8500-320.0720	VEHICLE/BACKHOE MAINT	0.00	178.41	149367
	384585	o-rings	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	9.90	149367
					0.00	2,412.60	
19102 SECURSHRED							
	427249	5 consoles	001-5040-130.0185	SECURE SHRED	0.00	82.00	149370
19431 STITZEL PAGE & FLECHER PC							
	74086	TIF District	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	487.50	149371
19023 SUMMER ST AUTO INC							
	05312023	repair tire/leaks	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	44.00	149372

By check number for check acct 01 (GENERAL FUND) and check dates 06/14/23 thru 06/14/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
<b>20010 TAKE A POWDER INC</b>							
	8757	standard round domes	001-6045-350.1055	METER SUPPLIES	0.00	720.00	149373
	8762	Instruction plates	001-6045-350.1055	METER SUPPLIES	0.00	95.00	149373
					0.00	815.00	
<b>20050 TEXAS REFINERY CORP</b>							
	260352	penetrating oil	002-8220-320.0740	EQUIPMENT MAINT	0.00	235.60	149374
<b>21002 UNIFIRST CORP</b>							
	70233732	uniforms	003-8300-340.0940	CLOTHING	0.00	29.03	149375
	70233732	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	15.31	149375
	70233732	uniforms	003-8330-340.0940	CLOTHING	0.00	49.57	149375
	70233734	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.16	149375
	70233734	uniforms	001-8050-340.0940	CLOTHING	0.00	257.41	149375
	70233734	uniforms	002-8200-340.0940	CLOTHING	0.00	75.01	149375
	70233734	uniforms	003-8300-340.0940	CLOTHING	0.00	75.01	149375
	70233736	Uniforms	001-7020-340.0940	CLOTHING	0.00	38.24	149375
	70233736	Uniforms	001-7030-340.0940	CLOTHING	0.00	68.96	149375
	70233736	Uniforms	001-7035-340.0940	CLOTHING	0.00	30.14	149375
	70233736	Uniforms	001-7015-340.0940	CLOTHING	0.00	14.54	149375
	70233736	Uniforms	001-8500-340.0940	CLOTHING	0.00	29.15	149375
	70233737	uniforms	002-8220-340.0940	CLOTHING	0.00	71.95	149375
	7031935	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.18	149375
	7031935	Uniforms	001-8050-340.0940	CLOTHING	0.00	278.14	149375
	7031935	Uniforms	002-8200-340.0940	CLOTHING	0.00	74.95	149375
	7031935	Uniforms	003-8300-340.0940	CLOTHING	0.00	74.95	149375
					0.00	1,388.70	
<b>21055 USABLUEBOOK</b>							
	INV00024924	sonoscope leak detector	002-8200-350.1060	SMALL TOOLS	0.00	116.28	149377
<b>22058 VIDEOVISION VIDEO PRODUCTION INC</b>							
	10727	Brd prod Apr/May 23	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	1,224.00	149378
<b>22025 VLCT</b>							
	MAC2023-0434	M Deering open mtg laws	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	10.00	149379
<b>22052 VLCT EMPLOYMENT RESOURCE AND BENEF</b>							
	REN035480-Q3	quarterly contributions	001-9100-110.0158	UNEMPLOYMENT INS	0.00	5,423.00	149380
<b>23450 WHITE + BURKE REAL ESTATE ADVISORS</b>							
	14263	TIF District	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	1,878.60	149381
<b>23041 WORK SAFE</b>							
	31132	signs	001-8050-360.1189	STREET SIGNS	0.00	1,023.00	149382
	31133	signs	001-8050-360.1189	STREET SIGNS	0.00	470.98	149382

06/12/23  
03:16 pm

City of Barre Accounts Payable  
Warrant/Invoice Report # 23-50

Page 11 of 11  
hgrandfield

By check number for check acct 01 (GENERAL FUND) and check dates 06/14/23 thru 06/14/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	1,493.98	
23031	WORLD THE						
	W530108	Thank you sponsors	048-8000-320.0762	BOR BANNER EXP	0.00	385.77	149383
	W530113	summer camps	001-7050-230.0510	ADVERTISING/PRINTING	0.00	275.00	149383
					0.00	660.77	
				Report Total		175,952.02	

To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*175,952.02  
Let this be your order for the payments of these amounts.

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**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 6/14/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,114.28	63.39	63.95	14.96	22.45	0.00	63.95	14.96
2	Ahearn, William E.	2,041.20	269.59	125.35	29.31	92.44	0.00	125.35	29.31
3	Aldsworth, Joseph G.	1,625.20	172.33	89.14	20.85	59.62	0.00	89.14	20.85
4	Amaral, Anthony C.	860.40	32.77	53.35	12.47	15.79	0.00	53.35	12.47
5	Avery, Carroll A.	1,214.40	91.88	70.60	16.51	37.63	0.00	70.60	16.51
163	Baker, Brian L	1,875.00	123.84	114.17	26.70	47.99	0.00	114.17	26.70
6	Baril, James A.	2,347.08	304.79	133.59	31.24	92.36	0.00	133.59	31.24
7	Benjamin, Kenneth S.	1,062.00	102.60	64.47	15.07	31.70	0.00	64.47	15.07
8	Bennington, William A.	1,019.76	67.63	60.60	14.17	23.60	0.00	60.60	14.17
9	Benson, Nicholas J.	2,102.31	290.74	127.96	29.93	88.14	0.00	127.96	29.93
10	Bergeron, Jeffrey R.	1,402.00	99.10	83.45	19.52	32.42	0.00	83.45	19.52
11	Blackshaw, Brook W.	2,337.09	296.98	141.58	33.11	94.77	0.00	141.58	33.11
162	Boudreault, Nicholas J	790.77	72.97	49.03	11.47	19.56	0.00	49.03	11.47
14	Bramman, Kathryn H.	1,053.60	99.10	64.75	15.14	29.95	0.00	64.75	15.14
155	Brault, Marcel T	44.00	0.00	2.73	0.64	0.00	0.00	2.73	0.64
17	Brown, Anderson C.	1,911.67	222.00	117.54	27.49	78.43	0.00	117.54	27.49
19	Bullard, Don A.	1,265.60	168.98	78.46	18.35	52.71	0.00	78.46	18.35
21	Carminati Jr., Joel F.	885.60	64.61	52.04	12.17	19.99	0.00	52.04	12.17
22	Cetin, Matthew J.	2,340.00	190.16	136.23	31.86	67.24	0.00	136.23	31.86
23	Charbonneau, Michael J.	1,560.00	151.30	84.96	19.88	46.31	0.00	84.96	19.88
24	Chase, Sherry L.	939.61	71.61	51.35	12.01	22.30	0.00	51.35	12.01
25	Clark, Kailyn C.	1,227.36	73.04	76.09	17.79	32.08	0.00	76.09	17.79
26	Collins, April M.	743.20	45.68	45.01	10.53	17.48	0.00	45.01	10.53
27	Copping, Nicholas R.	2,087.40	259.25	118.98	27.82	78.69	0.00	118.98	27.82
28	Cruger, Eric J.	1,799.49	215.47	104.69	24.49	65.56	0.00	104.69	24.49
29	Cushman, Brian K.	1,875.00	141.34	107.83	25.21	44.57	0.00	107.83	25.21
30	Cyr, Christopher M.	52.00	0.00	3.22	0.76	0.00	0.00	3.22	0.76
31	Dawes, Carolyn S.	1,300.80	122.69	76.13	17.81	37.03	0.00	76.13	17.81
33	Degreenia, Catherine I	1,320.40	150.18	76.11	17.80	45.37	0.00	76.11	17.80
34	Demell, William M.	1,229.80	121.05	70.28	16.43	37.23	0.00	70.28	16.43
173	DeRose, TJ T	1,326.40	172.21	82.23	19.23	59.58	0.00	82.23	19.23
35	Dexter, Donnel A.	1,377.60	163.29	77.71	18.18	49.90	0.00	77.71	18.18
36	Dodge, Shawn M.	991.60	74.35	60.72	14.21	28.61	0.00	60.72	14.21
38	Drown, Jacob D.	1,377.60	163.91	82.90	19.39	50.09	0.00	82.90	19.39
39	Durgin, Steven J.	1,919.94	223.41	109.45	25.60	67.94	0.00	109.45	25.60
40	Eastman Jr., Larry E.	1,762.00	200.46	100.20	23.43	61.06	0.00	100.20	23.43
42	Farnham, Brian D.	2,034.33	275.42	123.18	28.81	83.54	0.00	123.18	28.81
43	Fecher, Jesse T.	1,485.85	138.61	91.14	21.32	53.42	0.00	91.14	21.32
44	Fleury, Jason R.	1,790.95	212.69	100.93	23.61	64.73	0.00	100.93	23.61
166	Folsom, Justin R	959.20	88.77	57.80	13.52	27.09	0.00	57.80	13.52

Client ID: 22BA  
 Client Name: City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**

6/14/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
157	French, Richard B	1,032.64	72.23	64.03	14.98	25.27	0.00	64.03	14.98
45	Frey, Jacob D.	2,600.81	334.71	153.51	35.91	99.40	0.00	153.51	35.91
46	Gaylord, Amos R.	1,963.21	271.95	121.72	28.47	82.50	0.00	121.72	28.47
47	Gilbert, David P.	1,078.00	105.07	65.22	15.26	32.44	0.00	65.22	15.26
170	Gillander, Ilene R	20.00	0.00	1.24	0.29	0.00	0.00	1.24	0.29
48	Grandfield, Heather L.	985.20	85.51	56.87	13.30	37.00	0.00	56.87	13.30
49	Guyette, Brandon L.	1,240.40	94.82	72.21	16.89	39.24	0.00	72.21	16.89
50	Hastings III, Clark H.	864.00	76.97	51.36	12.01	23.80	0.00	51.36	12.01
156	Hayden, Gregory William	847.56	70.79	50.80	11.88	18.95	0.00	50.80	11.88
52	Hedin, Laura T.	1,306.00	119.63	76.40	17.87	36.11	0.00	76.40	17.87
54	Herring, Jamie L.	1,110.13	51.55	68.07	15.92	27.81	0.00	68.07	15.92
55	Hoar, Brian W.	2,282.54	106.91	131.29	30.70	46.77	0.00	131.29	30.70
56	Houle, Jonathan S.	1,953.34	261.54	119.95	28.06	79.38	0.00	119.95	28.06
58	Hoyt, Everett J.	1,478.40	83.34	84.84	19.85	49.35	0.00	84.84	19.85
169	Isabelle, Jeffrey D	81.00	0.00	5.03	1.17	0.46	0.00	5.03	1.17
167	Isabelle, Pierre D	610.00	56.85	37.82	8.84	18.18	0.00	37.82	8.84
59	Kelly Jr., Joseph E.	1,138.01	37.82	8.96	2.09	14.35	0.00	8.96	2.09
61	Kosakowski, Joshua D.	2,003.12	218.75	121.16	28.33	67.78	0.00	121.16	28.33
174	Kuras, Sarah V	988.40	89.22	61.28	14.34	27.21	0.00	61.28	14.34
165	LaBarge-Burke, Michelle J	1,000.00	73.60	60.37	14.12	28.40	0.00	60.37	14.12
62	Lane, Zebulyn M.	1,793.20	255.11	110.12	25.75	77.45	0.00	110.12	25.75
172	Larrabee, David M	1,031.79	101.21	63.98	14.96	31.28	0.00	63.98	14.96
134	Lewis, Brady R	202.50	0.00	12.56	2.94	4.53	0.00	12.56	2.94
63	Lewis, Brittany L.	1,863.68	214.77	113.02	26.43	65.35	0.00	113.02	26.43
64	Lowe, Robert L.	2,425.57	236.16	139.91	32.72	80.55	0.00	139.91	32.72
125	Lucenti, James V.	200.00	0.00	12.40	2.90	4.45	0.00	12.40	2.90
65	Machia, Delphia L.	1,006.00	77.33	55.88	13.07	23.90	0.00	55.88	13.07
67	Mahoney, Brandyn A.	800.00	59.81	49.60	11.60	24.55	0.00	49.60	11.60
68	Maloney, Jason F.	252.80	0.00	10.54	2.46	0.00	0.00	10.54	2.46
69	Manning, Jeffrey C.	220.00	0.00	13.64	3.19	5.12	0.00	13.64	3.19
168	Markham, Clifton C	500.00	21.54	31.00	7.25	9.96	0.00	31.00	7.25
70	Martel, Joell J.	1,403.25	150.46	79.83	18.67	46.06	0.00	79.83	18.67
171	Martineau, Brenda J	872.00	82.15	54.06	12.64	25.24	0.00	54.06	12.64
71	McGowan, James R.	2,467.57	410.35	148.96	34.84	107.85	0.00	148.96	34.84
72	McTigue, Peter J.	480.00	0.00	29.76	6.96	9.29	0.00	29.76	6.96
73	Metivier, Cheryl A.	1,040.40	93.47	60.53	14.15	28.40	0.00	60.53	14.15
75	Monahan, Dawn M.	1,932.00	158.51	110.95	25.95	49.84	0.00	110.95	25.95
77	Morris, Scott D.	1,198.94	134.43	74.33	17.39	56.66	0.00	74.33	17.39
78	Morrison, Camden A.	1,599.62	185.95	95.00	22.21	56.70	0.00	95.00	22.21
80	Mott, John C.	424.71	34.62	26.33	6.15	11.97	0.00	26.33	6.15

**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 6/14/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
81	Murphy, Brieanna E.	96.99	0.00	2.07	0.48	0.00	0.00	2.07	0.48
164	Murphy, Michael T	800.80	74.10	49.65	11.61	19.87	0.00	49.65	11.61
82	Noack, Rodney	991.61	70.43	58.69	13.73	27.51	0.00	58.69	13.73
87	Pierce, Joel M.	1,419.20	108.96	87.99	20.58	35.52	0.00	87.99	20.58
152	Pike, Roxanne L	800.00	53.05	49.02	11.47	22.66	0.00	49.02	11.47
88	Poirier, Holden R.	1,161.72	110.10	70.64	16.52	33.95	0.00	70.64	16.52
89	Pouliot, Brooke L.	1,094.80	81.04	67.88	15.87	27.73	0.00	67.88	15.87
90	Pretty, Alyssa A.	1,004.00	71.03	62.25	14.56	27.68	0.00	62.25	14.56
91	Protzman, Todd A.	575.00	42.73	35.65	8.34	13.88	0.00	35.65	8.34
93	Pullman, David L.	809.60	64.06	49.62	11.60	19.84	0.00	49.62	11.60
94	Quaranta, Stephanie L.	1,424.40	187.61	77.52	18.13	51.70	0.00	77.52	18.13
95	Reale, Michael R.	1,514.10	184.01	93.88	21.96	56.12	0.00	93.88	21.96
97	Rivard, Sylvie R	967.19	91.18	59.08	13.81	27.76	0.00	59.08	13.81
99	Rubalcaba, David T.	2,061.15	285.08	126.09	29.49	86.44	0.00	126.09	29.49
100	Russell, Paula L.	1,903.61	118.14	111.42	26.06	46.40	0.00	111.42	26.06
101	Ryan, Patty L.	1,341.60	123.85	83.18	19.45	55.99	0.00	83.18	19.45
103	Seaver, Debbie L.	2,169.74	291.59	125.83	29.42	98.31	0.00	125.83	29.42
104	Shatney, Janet E.	1,458.40	99.47	83.85	19.61	32.52	0.00	83.85	19.61
105	Smith, Clint P.	1,093.11	99.12	64.75	15.14	29.96	0.00	64.75	15.14
151	Smith, Michael P	998.03	48.07	56.47	13.20	18.14	0.00	56.47	13.20
106	Southworth, Norwood J.	1,180.80	169.40	72.46	16.95	74.74	0.00	72.46	16.95
154	Starr, Ryan H	940.00	31.41	55.93	13.08	18.45	0.00	55.93	13.08
148	Storellicastro, Nicolas R	2,322.22	207.34	142.78	33.40	66.18	0.00	142.78	33.40
110	Strassberger, Kirk E.	1,408.96	66.91	78.28	18.31	23.79	0.00	78.28	18.31
111	Taft, Francis R.	3,016.80	352.32	183.25	42.86	107.54	0.00	183.25	42.86
112	Tillinghast, Zachary M.	1,541.76	167.69	89.46	20.92	51.22	0.00	89.46	20.92
113	Tucker, Randall L.	2,040.55	233.51	116.54	27.25	70.27	0.00	116.54	27.25
114	Tucker, Russell W.	1,335.10	123.48	75.27	17.61	33.09	0.00	75.27	17.61
115	Vail, Braedon S.	1,989.20	139.18	122.87	28.74	77.39	0.00	122.87	28.74
116	Ward, James O.	56.00	0.00	3.47	0.81	0.00	0.00	3.47	0.81
175	Winters, Anthony E	544.50	48.99	33.76	7.90	15.99	0.00	33.76	7.90
<b>REPORT TOTAL</b>		<b>142,810.22</b>	<b>13,969.17</b>	<b>8,424.03</b>	<b>1,970.16</b>	<b>4,623.56</b>	<b>0.00</b>	<b>8,424.03</b>	<b>1,970.16</b>

# Permit List to Council

## June 2, 2023 to June 16, 2023



Planning, Permitting & Assessing Services  
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
59	Brook Street	E23-000045	Electrical Permit	EM-04870 Rewire whole building	06/05/2023	Harmony Holdings, LLC
60	Circle Street	E23-000043	Electrical Permit	EM-07640 Construction of 18.8' x 20' 2 story addition in rear of home	06/05/2023	Tyler Guazzoni
7	Valliere Ave	E23-000042	Electrical Permit	Removing carport, adding a two story addition	06/05/2023	Glenn V & Ashley M Durgin
8	Veeder Avenue	E23-000041	Electrical Permit	EM-05004 Replace service entrance	06/05/2023	A'Delbert & Hazel Ellis, Jr.
41	Beacon Street	B23-000048	Building Permit	Replacing deck flooring, stairs and rails with Trex	06/06/2023	Mary Rosholt & David Sichel
224	N Main Street	Z23-000027	Zoning Permit	Seeks conditional use for a bar - DRB APPROVED	06/06/2023	224 North Main Street LLC
9	Short Street	B23-000047	Building Permit	Reconstruct exterior staircase to second floor apartment.	06/06/2023	Short Street Properties, LLC
215	South Main Street	E23-000047	Electrical Permit	EJ-04232 Upgrading Electrical Service	06/06/2023	John Hallihan
83	Summer Street	Z23-000026	Zoning Permit	Seeks minor site plan approval for curb cut approval for 3-space parking lot on property for tenant use.	06/06/2023	Robert Chartier
1	Thurston Place	B23-000046	Building Permit	Converting downstairs dining room into bedroom	06/06/2023	Maurice Larmand
7	Valliere Ave	B23-000038	Building Permit	Removing carport, adding a two story addition.	06/06/2023	Glenn V & Ashley M Durgin
55	Bailey Street	E23-000046	Electrical Permit	EM-07823 Installation of a 9.6kW DC roof-mounted solar array	06/07/2023	Alexander R & Jennifer Suzanne Broome
55	Bailey Street	B23-000049	Building Permit	Installation of a 9.6kW DC roof-mounted solar array consisting of 24 Hanwha QCell 400-watt modules	06/07/2023	Alexander R & Jennifer Suzanne Broome
27	East Street	B23-000050	Building Permit	Adding an entrance to the basement area	06/07/2023	Andrew K Miller
12	Upland Avenue	B23-000051	Building Permit	Renovation of house; new kitchen, reworking bathroom, removal of chimneys, removal of porch, new stairs entrance, new footings in basement, dormer for stairs to 2nd floor	06/07/2023	Jennifer Troiano
20	Burns Street	B23-000052	Building Permit	Installation of 4kWAC roof-mounted solar PV system	06/08/2023	Paul D Rogers & Barbara Donovan
20	Burns Street	E23-000048	Electrical Permit	EM-07262 Installation of 4kWAC roof-mounted solar PV system	06/08/2023	Paul D Rogers & Barbara Donovan
22	Bridgeman Street	B23-000057	Building Permit	Construct new 8'x8' deck on rear of house	06/14/2023	David W & Linda J Blow
160	Quinlan Drive	B23-000054	Building Permit	Replacing stone stairs and railings with trex and adding two supporting columns	06/14/2023	Patrick D II & Kimberly Kelty
2	North Street	Z23-000033	Zoning Permit	Change of Use to include Commercial & Residential	Issue: 6/7/2023 Eff: 06/22/2023	Beverly Allen
21	Metro Way	Z23-000034	Zoning Permit	Outside Signage	Issue: 6/8/2023 Eff: 06/23/2023	Metro Development One, LLC
99	Granite Street	Z23-000035	Zoning Permit	Removal of existing retaining wall and replace with new retaining wall and grading/adjusting of the bank	Issue: 6/14/2023 Eff: 06/29/2023	Sandy D & Susan R Elam
3	Harold St	Z23-000036	Zoning Permit	Home Occupancy	Issue: 6/14/2023 Eff: 06/29/2023	Cheryl G Helene Fischman



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA: 6/20/23**

**Consent Item No.: 4-D**

**AGENDA ITEM DESCRIPTION:** Approve excavation permit fees

**SUBJECT:** Fees, non-tax revenue, FY24 Budget

**SUBMITTING DEPARTMENT or PERSON:** Brian Baker, Director of Public Works

**STAFF RECOMMENDATION:** Authorize creation excavation permit fees

**BACKGROUND INFORMATION:**

As part of the FY24 Budget, City staff recommended, and the Council approved, the creation of excavation permit fees. This proposal was made to diversify revenue sources, and come into closer alignment with practices in other municipalities.

The fees have been set up as follows:

- Excavation -- \$100 minimum fee:
  - \$6/square foot of asphalt
  - \$3/square foot of gravel
  - \$5/square foot of sidewalk
  - \$10/foot curbing fee

**EXPENDITURE REQUIRED:** No expenditures required, we are projecting \$6,250 of new revenue in FY24

**LEGAL AUTHORITY/REQUIREMENTS:**

[Section 105\(f\) of the City Charter](#) and [Section 14-12 of City Ordinance](#).

**ATTACHMENTS:** Permit form

**RECOMMENDED ACTION/MOTION:**

*Move to approve the proposed excavation fees.*



# City of Barre, Vermont

## "GRANITE CENTER OF THE WORLD"

### Department of Public Works Permit Application Form

<b>Applicant Information</b>			
Project E911 Address		Date	
Applicant Name		Phone	
<b>Contractor Information (if different than applicant)</b>			
Company		Address	
Contact Name		Email	
Cell Number		Phone	
Certificate of Insurance on file (Circle one): <b>YES/NO</b>			
<b>Access (check all that apply)</b>			
<input type="checkbox"/>	New, permanent access to a public road will be created or existing access will be altered.		
<input type="checkbox"/>	New, temporary access to a public road will be created		
<b>Excavation within the City ROW (check all that apply)</b>			
<input type="checkbox"/>	Excavation work will be taking place within the City ROW		
<input type="checkbox"/>	Changes will alter or obstruct an existing drainage path within the City ROW. Explain on site plan		
<b>Areas in the City ROW that will be disturbed:</b>			
<input type="checkbox"/>	<b>Asphalt</b>	Fee: <b>\$6/SF</b> Estimated SF to be replaced: _____	Total: _____
<input type="checkbox"/>	<b>Gravel</b>	Fee: <b>\$3/SF</b> Estimated SF to be replaced: _____	Total: _____
<input type="checkbox"/>	<b>Sidewalk</b>	Fee: <b>\$5/SF</b> Estimated SF to be replaced: _____	Total: _____
<input type="checkbox"/>	<b>Curbing</b>	Fee: <b>\$10/LF</b> Estimated LF to be replaced: _____	Total: _____
<b>(\$100 minimum permit fee)</b>			<b>Total: _____</b>
<b>Water (check all that apply)</b>		<b>\$2,000/Connection</b>	<b>Total: _____</b>
Service Information: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other			
Type and size of water service:			
<input type="checkbox"/>	Single family, residential, new service		
<input type="checkbox"/>	Two or more family, residential, new service		
<input type="checkbox"/>	Non-residential, new service		
<input type="checkbox"/>	Sprinkler connection		
<input type="checkbox"/>	Sprinkler flow test		
<input type="checkbox"/>	Water Turned On/Off (Service fee)		
<b>Sewer (check all that apply)</b>		<b>\$2,000/Connection</b>	<b>Total: _____</b>
Service Information: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other			
Describe wastewater characteristics:			
Type and size of sewer service:			
<input type="checkbox"/>	Residential Connection		
<input type="checkbox"/>	Non-Residential Connection		



**Site Plan**

A site plan shall be submitted with this application. It shall show the following:

_____	Project E911 Address
_____	Property Lines including Easements and Right-of-Way
_____	Streets/Roads
_____	Curb Cuts/Driveways
_____	Sidewalks
_____	Buildings/Structures including all outbuildings and sheds
_____	Location of proposed excavation work (if applicable)
_____	Location of proposed water, sewer, or stormwater services (if applicable)

Total Permit Fees: \$ \_\_\_\_\_

Please make all checks payable to: City of Barre  
6 N.Main Street, Suite 5, Barre, VT 05641

**Permit fees do not include service installation fees.**

Anticipated Start Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name of Applicant: \_\_\_\_\_

**Application Approved and Permit Granted**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Brian Baker, Director of Public Works

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Janet Shatney, Director of Permitting (concurrence on Access Permit)

**Post-Construction Inspection Passed**

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature

(SECTION BELOW TO BE COMPLETED BY WATER AND SEWER DEPARTMENT PERSONNEL ONLY)

**Fee Payment Schedule**

\$2,000 S.D.C.  
Payment Type: \_\_\_\_\_  
Date: \_\_\_\_\_  
Administrator: \_\_\_\_\_

Service Installation Fee  
Payment Type: \_\_\_\_\_  
Date: \_\_\_\_\_  
Administrator: \_\_\_\_\_



## City of Barre, Vermont

6 N. Main St., Suite 2  
Barre, VT 05641  
[www.barrecity.org](http://www.barrecity.org)

**Jake Hemmerick**, Mayor  
**Emel Cambel**, Ward I  
**Thom Lauzon**, Ward I  
**Michael Boutin**, Ward II  
**Teddy Waszazak**, Ward II  
**Michael Deering, II**, Ward III  
**Samn Stockwell**, Ward III

### VIA EMAIL

June 21, 2023

Austin Davis, Chair, Board of Commissioners  
Clayton Clark, General Manager  
Green Mountain Transit  
101 Queen City Park Road  
Burlington, VT 05401

Dear Messrs. Davis and Clark:

I am writing to you on behalf of the Barre City Council, which at its June 20, 2023 meeting approved this letter as our municipality's formal request for Green Mountain Transit (GMT) to reconsider the reductions of service of the first and last trips of the City Commuter service made in 2020, and to restore service to the level prior to those reductions.

It is our understanding from General Manager Clark that the resumption of 30 minute intervals is underway. To be clear, the City is requesting the restoration of the first and last trips to restore Barre City to service levels offered in April 2020. These routes served our community well until they were eliminated by GMT in the midst of the early stages of the COVID-19 pandemic.

The reasons for our request are fourfold. First, the first and last trips on the City Commuter are critical for many connection options to other buses at the transfer station in Montpelier. This concern was acknowledged as "legitimate" by General Manager Clark at the May 2023 Leadership Committee, and he further cited a specific employer who indicated that their employees have been impacted by the loss of this service. Many people depend on GMT for transportation to get to work and the early bus allowed commuters to make connections to other parts of the state in time to begin their work day. When that route was eliminated, public transit was no longer an option for many commuters in our City.

Second, it is also compelling that at a time when the state and many communities around the country are prioritizing reduction of emissions, GMT has cut service that had the opposite effect by resulting in more cars on the road. We are a community asking to be more responsible with our carbon footprint – this is frankly a request where we expected partnership from the state's transit entity.

Third, for over a year, restoration of service has been promised to the City Council and our residents. On August 2<sup>nd</sup>, 2022, Jon Moore, the then-General Manager of GMT, attended a meeting of the Barre City Council and said the cuts were "temporary" and were "due to staff shortages", not finances. After being told by GMT for over a year that these were temporary reductions, it was disappointing to hear Chair Davis characterize the restoration as an "expansion of service" at the May 2023 Leadership Committee Meeting, and for the



Committee to reject General Manager Clark's recommendation to restore the service even after he said that GMT has the capacity currently to reinstate the routes.

Finally, GMT made the decision to eliminate the first and last routes based on a public comment period that occurred in late March and early April 2020, when the state, country and world were in the midst of COVID-19 shutdowns. While some Commissioners have indicated that these changes were initiated prior to the onset of COVID, the public comment was certainly limited while people were preoccupied with adjusting to a worldwide pandemic.

We expect GMT to restore service to a community that provides the organization with over \$35,000 in annual funding. Please confirm that you have received this request and when it will be considered by the full Board. Per GMT's policy, we are also preemptively requesting an opportunity to address the Board of Commissioners at the meeting when this request is considered.

Sincerely,

Nicolas Storellicastro  
City Manager

CC: Barre City Council  
Christian Meyer, Washington County Representative, GMT Board



# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 06-20-23**

**Consent Item No.:**   F   **Discussion Item No.** \_\_\_\_\_ **Action Item No.** \_\_\_\_\_

**AGENDA ITEM DESCRIPTION:** *annual presentation of the Internal Financial Controls Checklist*

**SUBJECT:** *As per statute, the treasurer is required to present the checklist to the municipal legislative body on an annual basis. No action is required.*

**SUBMITTING DEPARTMENT/PERSON:** *Carol Dawes, city clerk/treasurer*

**STAFF RECCOMENDATION:** *No action required*

**STRATEGIC OUTCOME/PRIOR ACTION:** *NA*

**EXPENDITURE REQUIRED:** *NONE*

**FUNDING SOURCE(S):** *NA*

**LEGAL AUTHORITY/REQUIREMENTS:**

*24 VSA § 1571 Accounts; reports*

*(d) The town treasurer shall annually, on or before June 30, complete and provide to the selectboard a copy of the document made available by the Auditor of Accounts pursuant to 32 VSA § 163(11) regarding internal financial controls.*

*32 VSA § 163(11) Duties of the Auditor of Accounts*

*(11)(A) Make available to all counties, municipalities, and supervisory unions as defined in 16 VSA § 11(23) and supervisory districts as defined in 16 VSA § 11(24) a document designed to determine the internal financial controls in place to ensure proper use of all public funds.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:** *The document was completed by the Clerk/Treasurer, and reviewed/confirmed by the Assistant City Manager.*

**LINK(S):** *NA*

**ATTACHMENTS:** *FY23 Internal Financial Controls Checklist for Barre City*

**INTERESTED/AFFECTED PARTIES:** *City Council; City Clerk/Treasurer; City Manager; Assistant City Manager*

**RECOMMENDED ACTION/MOTION:** *No action required.*

**Internal Financial Controls Checklist for Municipalities – Cities and Towns**

Document referenced in 24 V.S.A. § 1571(d)

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?				
Do you reconcile bank and ledger balances monthly?				
Are checks always written to specified payees and not to cash?				
Does the same individual open the mail and deposit checks?				
Are pre-numbered checks used for all bank accounts?				
Are unopened bank statements delivered directly to the treasurer as received?				
Do you always provide a numbered receipt for any cash payment made to the town?				
Have select board members attended financial trainings?				
Are bank statements reconciled on a regular basis?				
Does someone other than the treasurer review bank reconciliations?				
Have you deposited town monies anywhere other than a town account?				
Have you deposited any non-town monies into a town account?				
Is interest in town accounts apportioned to each account?				
Have there been any changes in authorized signatures during the fiscal year?				
Has a signature stamp ever been used for any town account?				
Has there ever been a theft, or unauthorized use of town funds or equipment?				
Are financial records maintained in a computerized system?				
Does the town have written policies and procedures for financial operations?				
Does each town official have copies of these policies and procedures?				
Have you attended trainings on recordkeeping?				
Are checks written by the same individual who approves payments?				
Are you a participant in any business which does business with the town?				
Do you maintain separate pages, columns or running balances for each fund?				
Do elected town auditors attend financial trainings?				
Are bank accounts and fund balances reconciled on a monthly basis?				
Does the town loan money to town employees?				
<p><b><i>As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: _____, Vermont.</i></b></p> <p>Preparer: (signature) _____(printed name): _____ Title: _____</p> <p><b><i>Received by Select Board (signature): _____ on (date): _____</i></b></p>				

**Internal Financial Controls Checklist for Municipalities – Cities and Towns**

Document referenced in 24 V.S.A. § 1571(d)

	Yes	No	Don't know	By whom
Are all town account records currently maintained by one individual?				
Do you reconcile bank and ledger balances monthly?				
Are checks always written to specified payees and not to cash?				
Does the same individual open the mail and deposit checks?				
Are pre-numbered checks used for all bank accounts?				
Are unopened bank statements delivered directly to the treasurer as received?				
Do you always provide a numbered receipt for any cash payment made to the town?				
Have select board members attended financial trainings?				
Are bank statements reconciled on a regular basis?				
Does someone other than the treasurer review bank reconciliations?				
Have you deposited town monies anywhere other than a town account?				
Have you deposited any non-town monies into a town account?				
Is interest in town accounts apportioned to each account?				
Have there been any changes in authorized signatures during the fiscal year?				
Has a signature stamp ever been used for any town account?				
Has there ever been a theft, or unauthorized use of town funds or equipment?				
Are financial records maintained in a computerized system?				
Does the town have written policies and procedures for financial operations?				
Does each town official have copies of these policies and procedures?				
Have you attended trainings on recordkeeping?				
Are checks written by the same individual who approves payments?				
Are you a participant in any business which does business with the town?				
Do you maintain separate pages, columns or running balances for each fund?				
Do elected town auditors attend financial trainings?				
Are bank accounts and fund balances reconciled on a monthly basis?				
Does the town loan money to town employees?				
<p><b><i>As a signer below I certify to the best of my knowledge that the answers provided in this self-assessment questionnaire are an accurate representation of the operation of the Town/City of: _____, Vermont.</i></b></p> <p>Preparer: (signature) _____(printed name): _____ Title: _____</p> <p><b><i>Received by Select Board (signature): _____ on (date): _____</i></b></p>				



# *City of Barre, Vermont*

*“Granite Center of the World”*

## **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 6/20/23**

### **Agenda Item No. 4-G**

**AGENDA ITEM DESCRIPTION:** Authorize a quitclaim deed to merge the Eastman Property with the Cow Pasture

**SUBJECT:** Conservation

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECCOMENDATION:** Authorize the merger of the properties

### **BACKGROUND INFORMATION:**

At its April 25, 2023 meeting, the Council authorized the purchase of 22 vacant lots adjacent to the Cow Pasture known as the “Eastman Property” for \$50,000 to be funded from proceeds of the sale of City property in East Montpelier. The acquisition closed in May 2023.

The [2017 Management Plan for the Barre City Cow Pasture](#) had identified those lots as high-priority for acquisition for purposes of expanding the Cow Pasture. Accordingly, when Council approved the purchase, the stated justification and rationale was that the acquisition would expand the Cow Pasture, increase recreational opportunities for residents of Barre, and provide ecological benefit to one of our most important natural resources within City limits.

Now that the property is owned by the City, City Attorney Twombly has advised that in order to merge the two properties, Council must authorize a quitclaim deed for the express purpose of stating that the existing Cow Pasture is deemed to be merged with the Eastman Property. By doing so, elements of the 2017 Management Plan would, including prohibitions on ATVs, hunting and camping, among others, would be extended to the addition.

**EXPENDITURE AND FUNDING SOURCE:** N/A

**LEGAL AUTHORITY/REQUIREMENTS:** [City Charter §104](#)

**INTERESTED PARTIES:** Residents of Barre, Cow Pasture Stewardship Committee, outdoor enthusiasts

### **RECOMMENDED ACTION/MOTION:**

*Move to authorize a quit claim deed for the express purpose of stating that the existing Cow Pasture is deemed to be merged with the Eastman Property as one parcel.*



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA: 6/20/23**

**Consent Item No.: 4-H**

**AGENDA ITEM DESCRIPTION:** Approve City Council appointments

**SUBJECT:** Appointments

**SUBMITTING DEPARTMENT or PERSON:** Manager Storrellicastro

**STAFF RECOMMENDATION:** Approve annual appointments

**BACKGROUND INFORMATION:**

City Charter requires the appointment of several positions by the City Council. These appointments are independent and separate from appointments made by Council to committees, task forces, commissions and boards.

The following positions are before Council for approval:

**1-year terms (July 1, 2023 – June 30, 2024)\***

City Manager  
City Attorney  
Labor Attorney  
Director of Emergency Management  
Energy Coordinator  
Library Trustee Council Liaison  
Health Officer†  
Deputy Health Officer†  
Tax Collector  
Administrative Officer for Zoning

Nicolas Storrellicastro  
Oliver L. Twombly, Esq.  
J. Scott Cameron, Esq.  
Keith Cushman  
Jeff Bergeron  
Councilor Teddy Waszazak  
Nicholas Copping  
Joe Aldsworth  
Carolyn Dawes  
Janet Shatney

\*Unless otherwise provided by an Employment Agreement.

† Vermont Department of Health appoints these officers at the City Council’s recommendation.

**1-year terms (July 1, 2023 – June 30, 2024)**

Councilor Michael Boutin, Council Liaison to The Barre Partnership  
Councilor Michael Deering, Council Liaison to Barre Area Development Corporation  
Councilor Michael Boutin, Acting Mayor

**EXPENDITURE REQUIRED:** N/A

**LEGAL AUTHORITY/REQUIREMENTS:** City Charter

**RECOMMENDED ACTION/MOTION:**

*Move to approve the recommended appointments.*



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO**  
**CITY COUNCIL AGENDA: 6/20/23**

**Agenda Item No. 4-I**

**AGENDA ITEM DESCRIPTION:** Authorize the Manager to execute contract(s)

**SUBJECT:** Procurement Policy

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECOMMENDATION:** Authorize the Manager to execute the contract(s) as described below

**BACKGROUND INFORMATION:**

We are requesting approval of the following contract(s) to provide or support critical City services.

Service/Material	Vendor	Cost and Funding Source	Notes
Uniform cleaning service	Cintas	Prices reflect cost to wash garments.  Streets Department: Shirts: \$0.19-0.25 Jeans: \$0.45 Pants: \$0.20-0.45  Facilities: Shirts: \$0.19 Jeans: \$0.45 Pants: \$0.45  Shop towels: \$0.14  Expenses are included under each Department’s budget.	The City’s collective bargaining agreement (CBA) with AFSCME requires that the City provide laundry services for certain employees within the Department of Public Works whose uniforms are regularly significantly dirtied due to the nature of the functions they perform during the course of their work day.  The City issued an RFP for this service and is requesting authority to execute this contract to be in compliance with the AFSCME CBA.

**ATTACHMENTS:** (1) Cintas Quote.

**LEGAL AUTHORITY/REQUIREMENTS:** [City of Barre Procurement Policy](#)

**RECOMMENDED ACTION/MOTION:**

*Move to authorize the City Manager to execute contract(s) as described above.*

**Streets**

		BRAND	Inventory	Unit Price
Shirts	100% Cotton Shirt-LS	Cintas	11	0.25
Shirts	65/35 Shirts-LS	Cintas	11	0.19
Pants	Jeans	Carhartt	11	0.45
Pants	Canvas style (Carhartt)	Carhartt	11	0.45
Pants	65/35 Comfort Pant	Cintas	11	0.2

**Facilities**

		BRAND	Inventory	Unit Price
Shirts	65/35 Shirts-LS	Cintas	9	0.19
Shirts	65/35 Shirts-SS	Cintas	9	0.19
Pants	Jeans	Carhartt	9	0.45
Pants	Canvas style (Carhartt)	Carhartt	9	0.45
Shop Towels			100	0.14

**Ancillary Charges**

	Unit Price
Embroidered Logo	0
Name	0
Delivery and Pickup Fees	0
Setup Charge	0
Insurance	.09 per garment



**RESOLUTION #2023-07**

**CITY OF BARRE**

A Resolution authorizing that **Nicolas Storellicastro**, who is the **City Manager**, is empowered to act on behalf of **City of Barre** as the **Authorized Official**.

Resolved by the **City Council** of the **City of Barre, VT** as follows:

WHEREAS, the City Charter, Section \_\_\_\_ (if applicable) requires the City Council to designate the source of any money appropriated after the budget is adopted; and

WHEREAS, the City of Barre, VT has been awarded **\$116,667.00** for the **North End Pump Station**;

NOW THEREFORE, the **City Manager, Nicolas Storellicastro** is hereby authorized, on behalf of the **City of Barre, VT** to apply for, accept, and expend grant funds from the Northern Borders Regional Commission. The named authorized official has permission to sign all NBRC investment documents that bind the applicant.

Passed and approved this 20<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
Jake Hemmerick, Mayor

\_\_\_\_\_  
Carolyn S. Dawes, Clerk/Treasurer

\_\_\_\_\_  
Michael Boutin, Councilor Ward 2

\_\_\_\_\_  
Emel Cambel, Councilor Ward 1

\_\_\_\_\_  
Michael Deering, Councilor Ward 3

\_\_\_\_\_  
Thom Lauzon, Councilor Ward 1

\_\_\_\_\_  
Samn Stockwell, Councilor Ward 3

\_\_\_\_\_  
Teddy Waszazak, Councilor Ward 2



# Barre Area Development Marketing Presentation FY24

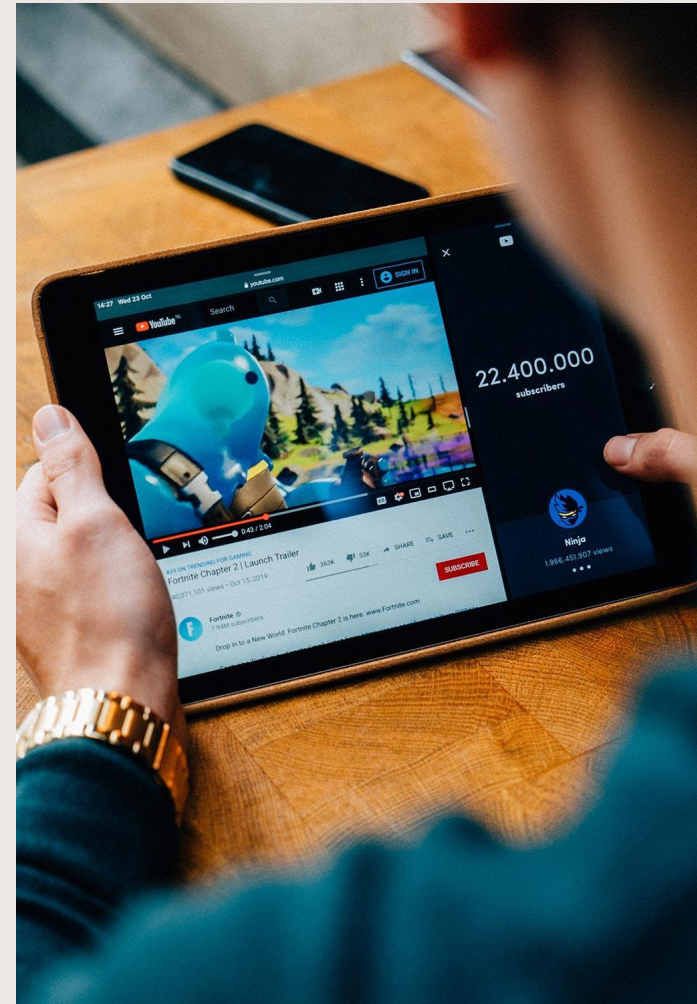
# BADC Marketing Objectives FY24

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- Barre Area Development Rebranding.
- Support & showcase current Barre businesses.
- Proactively collaborate with business owners and innovators.
- Visually document all ongoing initiatives to assist in gathering the required support.
- Highlighting the progress and transformative developments in the community to attract external entrepreneurs and foster business expansion in Barre.

# Marketing Strategy FY23/FY24



# Marketing Initiatives FY24

---

- Continue to:
  - Build our social media base and presence.
  - Highlight and support current businesses in Barre.
  - Target industry related digital publications throughout Vermont.
  - Establish connections with entrepreneurs throughout the state.
  - Create a platform to join potential business owners with available commercial spaces.
  - Target national demographics to relocate and grow businesses in Barre.
  - Advertise in key local publications beyond Vermont.
- Participate in industry related expos
- Hold a meet and greet with business owners in Barre and surrounding communities.

# Marketing Investments FY23/FY24

---

## Vermont Public “This Week” Newsletter

**Dates:** 8 weeks in 2024

**Cost:** \$1,024

82,000 subscribers

30% open rate

## Vermont Business Magazine web box ad

**Dates:** April & May 2023

**Cost:** \$500

44,982 impressions

23 clicks

0.05% click through rate

## Barre the Heart of Vermont Video

**Dates:** 2/2/23-Present

**Cost:** \$1,675

2,249 Views

# Business Recruitment Metrics & Goals FY23/FY24

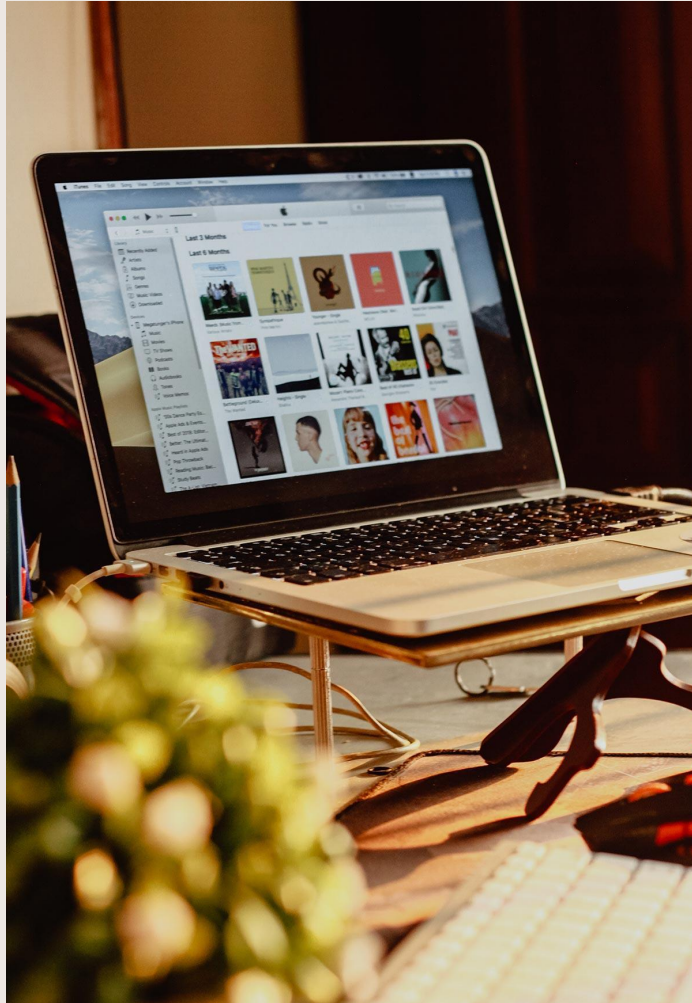
- Over 100 businesses targeted and outreached to in FY23 to relocate to, expand, and/or start businesses in Barre area with approximately 10% ROI (Return on Investment) with moves and launches.\*

FY24 target to include:

- Targeting national and international businesses relocating to Barre.
- Ongoing recruitment of Vermont based businesses.

\* managed through Google Docs to include demographics, losses and gains.





# Marketing (KPI'S) Key Performance Indicators



# Social Media Marketing FY23

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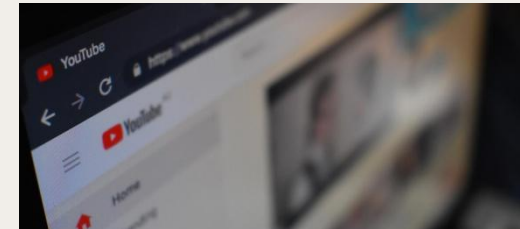
296 Followers



1,604 Followers



69 Subscribers





# Instagram Metrics

Last 90 Days ▾ Mar 7 - Jun 4

## Overview

You gained 51 more followers compared to Dec 7 - Mar 6.

Accounts reached	506 -59.1%	>
Accounts engaged	126 +10.5%	>
Total followers	296 +20.8%	>

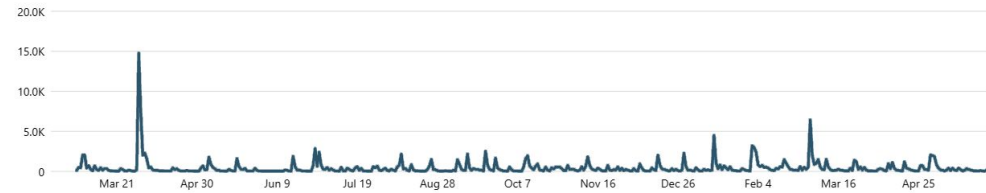


# Facebook Metrics

## Results

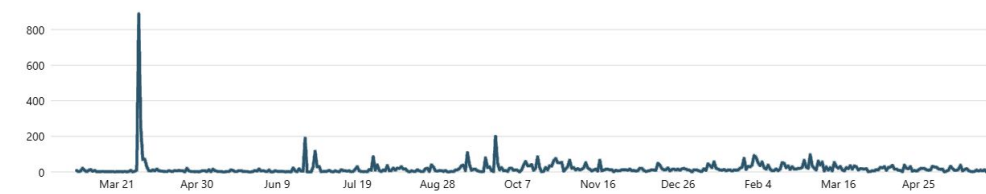
Facebook Page reach

50,446 ↑ 33.7%



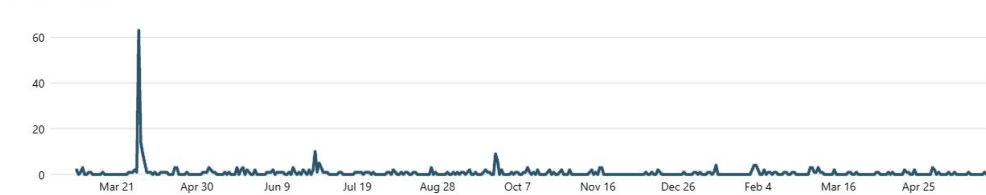
Facebook Page visits

8,659 ↑ 649.7%



Facebook Page new likes

349 ↑ 74.5%



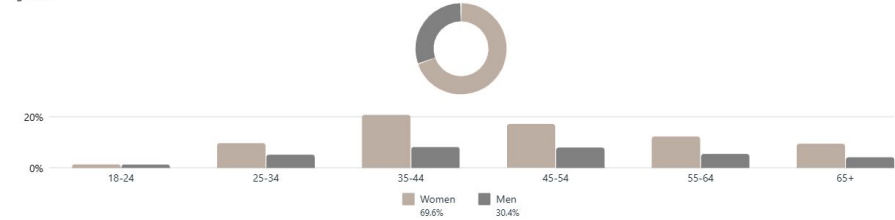
## Audience

Current audience Potential audience

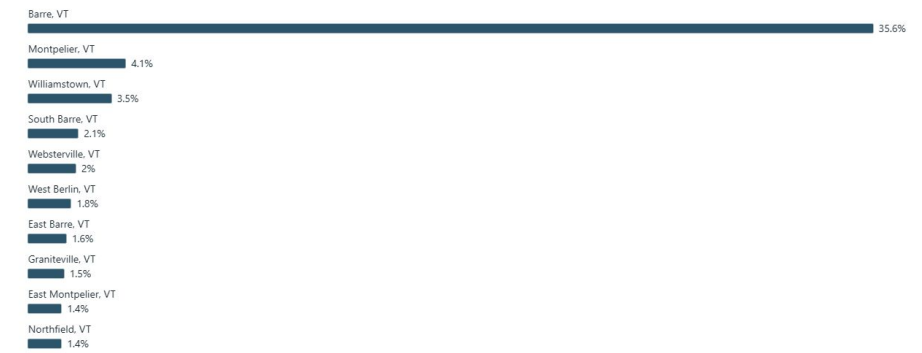
Facebook Page followers

1,604

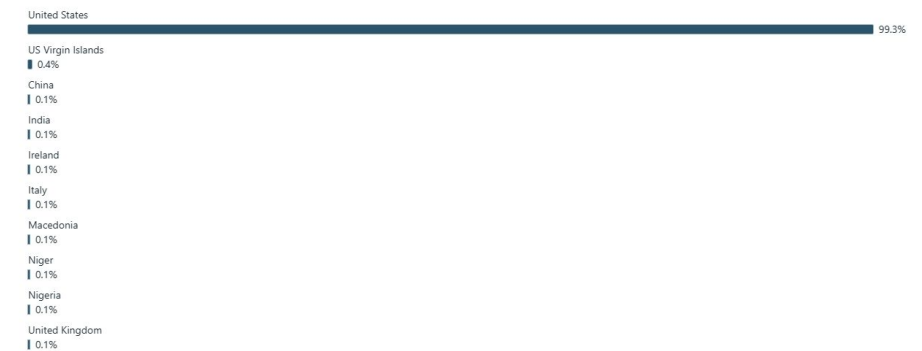
Age & gender



## Top cities

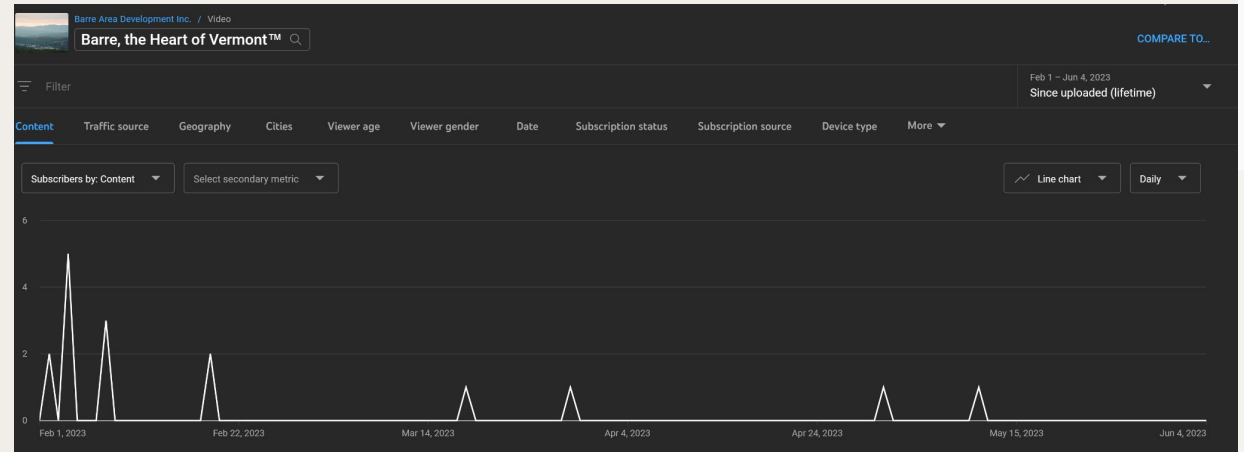


## Top countries





# YouTube Metrics



Content	Views	Watch time (hours)	Subscribers ↓	Average view duration	Impressions	Impressions click-through rate
<b>Barre, the Heart of Vermont™</b>	<b>2,234</b>	<b>97.8</b>	<b>16</b>	<b>2:37</b>	<b>14,053</b>	<b>5.1%</b>

# Questions

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## Restructure of the Cemetery, Recreation, and Conservation Committee

giulianof2@aol.com <giulianof2@aol.com>

Thu 6/15/2023 9:18 PM

To: Nicolas Storellicastro <citymanager@barrecity.org>

To City Manager Storellicastro and the Barre City Council,

I am asking City Council to change the Cemetery and Recreation Committees to their original status. The Cemetery Committee believes that it does not have the capacity nor will to serve in this combined format as the Cemetery, Recreation, and Conservation Committee.

During committee appointments, seven people applied to fill two seats for the Cemetery, Recreation, and Conservation Committee. This will be a missed opportunity for the City of Barre if Council does not change Cemetery and Recreation to a single committee structure.

The City needs passionate people who want to contribute and make a difference in their community.

The Council is looking at two options:

1. Seat two people on one committee and send five people home with the opportunity of returning in a year to try again.
2. Reinstate two committees that believe in their purpose and have the energy to make it happen.

Thank you for your consideration,  
Giuliano Cecchinelli II, Cemetery/Parks Chair





# CITY OF BARRE

## VOLUNTEER APPLICATION

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Legal Full Name: Amanda Kay Gustin Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_

E-mail: amanda.gustin@gmail.com Present Mailing Address: [REDACTED]

Years at Address? 8 Legal residence:( if different from above)

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Position (Commission, Board, Committee or Task Force) applying for

1. CV Fiber Barre City Representative

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have been following the development of CV Fiber for several years now, and know several board members who speak enthusiastically of the work. I believe strongly that Barre City needs a committed representative to the board to ensure that its interests are best represented; as CV Fiber continues the rollout beyond the most rural communities, someone needs to be making the argument that Barre City is an ideal next phase project for their goals. Community fiber is a crucial part of Vermont's future, and Barre should be part of that.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Amanda Kay Gustin Date: 05/14/23

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Murphy

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

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Legal Full Name: Norena Zanleoni Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_  
E-mail: rzanleoni@yahoo.com Present Mailing Address: [REDACTED]

Years at Address? 3 Legal residence:( if different from above)

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

- Cemetery Committee
- \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have served for several years on the committee. My roots are in Barre, family members were active in the granite industry. I grew up with a sense of pride and respect for the cemetery at a young age. My family is buried at Hope and although I have recently sold my home in Barre City I have continued to play an active role on the Cemetery Committee. I visit it often and volunteer to help when needed.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Norena Zanleoni Date: May 15, 2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_





# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Jeffrey Tuper-Coiles Date of Birth: [REDACTED]

Other Names/Nicknames Used: \_\_\_\_\_

E-mail: [REDACTED] Present Mailing Address: 102 S Main

Years at Address? 2 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: [REDACTED]

Cell Phone: [REDACTED]

- Position (Commission, Board, Committee or Task Force) applying for
- DRB
  - \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have served on this board for a while and am currently vice chair

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Jeffrey Tuper-Coiles

Date: May 15, 2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

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Legal Full Name: Lisa Christine Liotta Date of Birth: [REDACTED]

Other Names/Nicknames Used : Lisa Christine Stout

E-mail: lisaliotta@gmail.com Present Mailing Address: [REDACTED]

Years at Address? <1 Legal residence:( if different from above)

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Development Review Board, Ward 1

2. Planning Commission

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I am interested in both positions, but am only able to serve on one of these two.

Please see additional sheet attached.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Lisa C. Liotta

Date: 05-15-2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

#### City Manager's Office Use Only

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6 / 29 23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_

Lisa Liotta

May 15, 2023

City of Barre  
6 North Main Street, PO Box 418  
Barre, VT 05641

City Manager Storellicastro and Barre City Council,

I am writing to express my interest in helping make Barre a better place by applying to be appointed to the Development Review Board for Ward 1 or the Planning Commission. While I am unable to serve in both roles, it is my hope to serve on one of these bodies.

I know that the work of a planning commission is important in supporting the Planning Department in helping to shape a vibrant, healthy, and successful community. Good plans and bylaws help foster economic and community growth, it can revitalize a neighborhood, attract investment, and adapt as needed to meet the changing needs of residents and the City.

As a DRB member making decisions on land development applications, conditional uses, site plan review, appeals, variances, and other reviews related to Barre City's bylaws, I bring the following personal and professional experience, including:

- General Manager of the Central Vermont Solid Waste Management District, an 18 member-town union municipality regional government (2021-2023)
- Director of Finance and Administration (2023)
- Board of Civil Authority and Board of Abatement, Barre City, VT (2020-2023)
- Justice of the Peace, Colchester and Barre City, VT (2018-2023)
- Library Trustee, Aldrich Library (2019-2020)
- Legal Assistant (2018-2019)
- B.S. Environmental Studies, focus on land-use and development (2018)
- Colchester Recreation Advisory Board, Chair (2015-2018)
- Entrepreneur and business owner (Washington State, 1998-2009)

As a Barre City resident, I am invested. I would very much like to serve my community as a Planning Commissioner or Development Review Board Member representing Ward 1. I have the interest, the ability, and the desire to serve – and I believe Barre City's future is bright!

Sincerely,

Lisa Liotta



# CITY OF BARRE

## VOLUNTEER APPLICATION

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Legal Full Name: David Hough Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_ Present Mailing Address: [REDACTED]

E-mail: eyeonvt@yahoo.com

Years at Address? 8 Legal residence:( if different from above)

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Position (Commission, Board, Committee or Task Force) applying for

1. DRB

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

appointment renewal

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: David K. Hough

Date: 04/29/2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_





# CITY OF BARRE

## VOLUNTEER APPLICATION

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Legal Full Name: Jayne Bauer Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_  
E-mail: jayne@housegnome.com Present Mailing Address: [REDACTED]

Years at Address? 4 months Legal residence:( if different from above)

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Cell Phone [REDACTED]

- Position (Commission, Board, Committee or Task Force) applying for
1. Planning Commission
  2. Development Review Board

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have over 20 years of experience in community development at the municipal, nonprofit and state levels. I've worked for the state of Vermont since June 2022, and was able to relocate to Barre in December.

My preference is to serve on the Planning Commission, but I would be honored to serve on the Development Review Board. My resume is attached, for your consideration. I look forward to helping strengthen the City of Barre.

Thank you for your time.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: *Jayne Bauer* Date: 4/27/2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_

JAYME BAUER

## **PROFESSIONAL EXPERIENCE**

### **Project Management:**

Managed 30+ complete rehabilitations of vacant and substandard homes for a City of Cleveland nonprofit community development corporation. Main activities include:

- Identified and acquired properties for redevelopment through a variety of partners and sources including City and County land banks, Sheriff's sales, lenders, and private sales and donations.
- Applied for and received approximately \$500K in funding from the City of Cleveland (NSP, HOME and CDBG), private lenders, and foundations to put homes that would otherwise be demolished back into productive use.
- Created a pool of pre-qualified contractors to streamline bidding process and managed housing development and the housing rehab process throughout planning and construction.

Facilitated the completion of an additional 30 + home rehabs through partnerships with local developer partners for properties that were not a good fit for Old Brooklyn CDC's rehab program but could be put back into productive use.

Developed and managed a first ring suburb's first infill housing program resulting in over \$2 Million of investment, as well as oversee over 20 demolitions of vacant and deteriorated single family properties.

### **Program Management:**

Managed one of the most successful "Model Block" programs in Cleveland, which was a rebate program for exterior repairs for owner occupied homes in target areas. From 2011-2015, \$250K of City funding leveraged over \$300K of private investment in single and two-family homes.

Assisted with Housing and Building Code enforcement, as needed, including residential exterior violations, condemnation recommendations, and commercial property compliance.

Forged partnerships with local churches and a national organization, World Changers, and Court Community Services which has resulted in repairs being made to 40-50 homes owned by low income seniors and/or disabled persons. The program is free for participants and the most common repairs include whole house painting, porch repairs, garage repairs, and safety improvements.

Assisted homeowners and homebuyers on an ongoing basis with referrals to nonprofit credit counseling and home buying classes, home repair workshops, low interest loan and grant programs, etc.

### **Housing Policy and Advocacy:**

Co-Authored a white paper on troubling investor buying of single-family homes in Cleveland and Cuyahoga County. The paper includes practical recommendations that local communities and regional entities can undertake to mitigate the negative impacts of the increased bulk buying trends. (Vacant and Abandoned Property Action Council (VAPAC), Cleveland, OH)

Analyzed impact of state and federal legislative initiatives and make recommendations on how Old Brooklyn CDC and previously the City of Shaker Heights should respond.

A working member of the VAPAC Investors Working Group, which is a professional group that addresses a variety of issues surrounding rental properties.

**Capacity Building:**

Created and/or strengthened partnerships with local, regional and national organizations to increase the pipeline of available properties and funding resources including National Community Stabilization Trust, Cuyahoga County land bank (CCRLC), Cleveland Neighborhood Progress, Ohio Housing Finance Agency, and private lenders.

Conducted research on local, regional, and national housing trends and use findings to develop innovative housing initiatives, including new construction, housing rehabilitation, and financial and technical assistance for homeowners.

Designed "Sustainable Shaker" initiative, which has resulted in the passage of local green building legislation, the implementation of a demonstration project of green infill homes, and the creation of a financial incentive program to encourage energy efficient home improvements; this program is the first of its kind in the Midwest.

**Communication Skills:**

Developed story ideas and drafted articles for Old Brooklyn News, Collinwood Observer, Shaker Heights magazine, website, Innovations Group, Builder's Exchange, Ohio Planner's News, the Cleveland Green Building Coalition, and EcoCity Cleveland.

Created user-friendly demographic and market profiles of City which were provided to community groups to assist them in crafting neighborhood solutions they could implement.

Planned and implemented fundraisers for Old Brooklyn CDC and multiple community wide events including Pop UP Pearl, Wings & Things cook off, and Pierogi Fest.

**AWARDS**

2020 Ohio CDC Staff Member of the Year, Ohio CDC Association.

**EDUCATION**

Hondros Business College, Real Estate Sales, May 2017

Cleveland State University, Center for Leadership Development, May 2007.  
Cleveland Leadership Academy XVI.

Neighborhood Development Council, January 2006.  
Economic Development Finance Professional Certification.

Maxine Goodman Levin College of Urban Affairs, Cleveland State University,  
Master of Urban Planning, Development, and Design. 2001.

Berea College, Berea, Kentucky, 1991.  
Bachelor of Arts, in Art.

**EMPLOYMENT HISTORY**

Community Specialist II, State of Vermont, Department of Housing and Community Development (2022-Present)  
Neighborhood Development Project Manager, Old Brooklyn Community Development Corporation (2016-2022)  
Residential/Marketing Manager, Old Brooklyn Community Development Corporation (2011-2016)  
Development Director, Collinwood & Nottingham Development Corporation (2009-2011)  
Planner, The City of Shaker Heights, Ohio (2001-2009)



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Legal Full Name: Rosemary Lynn Averill Date of Birth: [REDACTED]

Other Names/Nicknames Used : Lynn Averill, Rose Averill

E-mail: [REDACTED] Present Mailing Address: [REDACTED]

Years at Address? \_\_\_\_\_ Legal residence:( if different from above)

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Planning Commission

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

Thanks for the opportunity to continue to serve on the Planning Commission. One year of service has been rewarding, and certainly educational! The commissioners accomplished some nice work this year and were awarded grants to support future efforts and to prioritize projects. There is much more to do, and I would like to continue discussions of density limits to rid obstacles to housing development, work on the Summer Street Plan and any infrastructure concerns. Simply put, as a life-long resident I want to participate in and continue to support this important work for Barre's future. Thank you for your consideration. See my qualifications submitted in 2022 attached.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Rosemary Lynn Averill

Date: May 16, 2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email       phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



March 28, 2022

TO: Mayor Jake Hemmerick and City Councilors

FROM: Rosemary Averill

RE: Planning Commission Vacancy

Hello Mr. Mayor and Councilors,

I planned to present this information at Tuesday evening's Council Meeting, however, thought it's best to submit my qualifications prior to the meeting so you may review before the interview. I wish to assure you I understand how important this role is for the City and am fully committed to participate in and support the vision for Barre's future. I will appreciate your consideration of my appointment.

Simply stated, I love Barre, my hometown, and I want to give back and support the important work the Planning Commission conducts. Barre has been so good to my family, from my immigrant grandparents who travelled here from Spain and Scotland during the granite boom, who raised my parents who then raised me and my siblings, and my husband Charlie and I also raised our children here. I have a vested interest in giving back to the community that has helped form the values I hold dear.

I've attached my resume of my work and business experience. I was hired as an Intern at National Life in Montpelier in 1973 right out of high school and climbed the corporate ladder and was promoted to VP of Travel and Conference Management in 1991 and held that position until I retired from NL in 2012. I accomplished this success with an incredible work ethic, ability to get along with people from all walks of life and locations around the world, plan and manage all aspects of meetings and events for the Enterprise including evaluate and recommend destinations and venues, negotiate lodging, food & beverage, travel, production, with destination companies, and manage conference teams. Attention to detail is critical in this field, as is the ability to collaborate with others with a common goal, even compromise if, and when, the moment calls for it.

In 2012 I formed my LLC event company and was recruited by an insurance company headquartered in Atlanta and spent the next 9 years planning and operating the international incentive meetings for this company. This was a very successful venture for me as it kept me active in the field I loved and used my talents to plan and operate an extraordinary event in Dubai last December. I have since retired.

I've reviewed the Municipal Plan that was thoughtfully developed and clearly outlines what Barre's strengths and weaknesses are and provides guidance for the future. I'm particularly impressed with the purposeful collaboration between surrounding communities and the Central VT Planning Commission. I understand future Planning Commission work will include the important review of zoning ordinances and our housing needs, and it's critical that future land growth is smart growth and doesn't adversely affect the character of our fine City. This likely will promote robust discussions in preparation for public debate and doing what's best for our community as a whole. I hope you feel my qualifications meet the expectations of the Planning Commission.

Thank you for your consideration.

Rosemary Averill

## **Rosemary Averill - Employment History and Experience**

### **National Life Group, Montpelier**

#### **1973 – 1974 – Intern**

\*Support planning for its annual President's Club Conference

#### **1974 – 1978 – Marketing Assistant (full-time)**

\*Manage the direct mail program

#### **1978 – 1990 – Conference Planner / Senior Conference Planner**

\*Support all meetings/events – negotiate all aspects of the meeting/event, design on-line meeting registration, communicate with invitees, arrange attendees' travel.

\*Support management of the Company's travel program and its official travel agency.

\*Support management of Hopkins House operations, National Life's 12-room guest house.

#### **1991 – 2012 - VP – Travel Management and Conferences.**

\*Plan and implement over 100 meetings annually, in domestic and international destinations.

\*Design centralization of meeting and travel functions between Headquarters and NL annuity company.

\*Design on-line meeting registration, communicate with invitees, arrange travel for attendees.

\*Manage the NLG Meetings Operations Team including planners, marketing & production personnel

\*Collaborate with hotels' logistics teams and destination management teams.

\*Manage and write policy for the Company's travel program and its official travel agency.

\*Manage Hopkins House operations, National Life's 12-room guest house.

\*Represent National Life in the hospitality industry to build and nurture relationships to afford more lucrative negotiations with hotels and destination partners.

### **'Win With Lynn Events' LLC – Event Planning Company**

#### **2013-2022**

\*Conference Consultant for Premier Financial Alliance (insurance) headquartered in Atlanta, Georgia.

\*Plan and operate 9 incentive programs internationally from Prague to Monaco to Dubai.

\*Design on-line meeting registration, communicate with invitees, arrange travel for attendees. Negotiate.

\*Manage the PFA operations team during planning phase and at the conferences.

\*Collaborate with hotels' logistics teams and destination management teams.

### **Financial and Insurance Conference Planners Association - Hospitality Industry Experience**

#### **1990-2022**

\*1990 - joined the Association (FICP is an exclusive niche of 500 professional planner members)

\*1998 - elected to Board of Directors

\*2000 – elected as President for 3-year term

\*Chaired and created agendas for Board meetings.

\*Collaborated with FICP Hospitality Partners Committee (suppliers) to write policy for the Association.

\*Program Chair of the 2001 Annual Meeting including Program design and events.

\*Participated on numerous FICP and industry advisory committees, task forces and meeting panels.

*March 28, 2022*



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Legal Full Name: Joseph Reil Date of Birth: [REDACTED]

Other Names/Nicknames Used: Joe

E-mail: joereilbarre@outlook.com Present Mailing Address: [REDACTED]

Years at Address? 15 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: NA

Business Phone: NA

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

- Planning Commission
- \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I originally sought appointment to the Planning Commission one year ago, because I wanted to become more directly involved in the City and the Planning Commission. I feel a good fit for my skills, abilities, and approach. In the last year, I've learned quite a lot and feel I still have quite a lot I can still learn. I've become involved in several of the long-term projects that the Commission initiated during my initial term and I'd like to continue to work on these projects, with the rest of the Commission. My skills and qualifications for this appointment lie in my approach to problem-solving. My method is data driven, I seek founders and first and second. Further, in my professional life I am well versed to working within a team of diverse people of varying levels of ability and knowledge and being an effective contributor and communicator. I believe that these skills and my approach to problem-solving has made me a valuable asset to the Planning Commission, and will continue to.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability, and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Joseph Reil

Digitally signed by Joseph Reil  
DN: cn=Joseph Reil, o=City of Barre, email=joereil74@gmail.com, c=US  
Date: 2023.05.12 08:43:46 -0400

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email       phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/26/23

Notified by: [Signature]

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Michael Hellein Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_

E-mail: barre@hellein Present Mailing Address: [REDACTED]

Years at Address? 11 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Planning Commission
2. Central Vermont Regional Planning Commission, alternate

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I am currently serving as chair of the Barre City Planning Commission, and I hope to continue working to make Barre City happier and more prosperous. Barre City does not currently have a citizen representative to the CVRPC.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Michael Hellein

Date: 04/30/2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email     phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_





# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Raylene Meunier Date of Birth: [REDACTED]

Other Names/Nicknames Used: \_\_\_\_\_

E-mail: raylene.meunier@gmail.com Present Mailing Address: [REDACTED]

Years at Address: 6 months Legal residence: (if different from above) \_\_\_\_\_

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Planning Commission
2. Diversity and Equity Committee

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

RF Now more than ever affordable housing is a must!! I would like to remain on the commission to continue to help find solutions.

DE Assist in bridging the city & town, to work towards a friendly and open community as a whole.

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Sign here: Raylene Meunier Date: 5/16/23

Submit completed application to the City Manager's Office at: [excassist@barrecity.org](mailto:excassist@barrecity.org)

#### City Manager's Office Use Only

Notified by:  email  phone on \_\_\_\_\_ to attend Council Mtg. on 6.20.23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_





# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: ERNEST A. DROWN Date of Birth: [REDACTED]  
Other Names/Nicknames Used: Ernie  
E-mail: ernie.drown@gmail.com Present Mailing Address: [REDACTED]  
Years at Address? 1/2 Legal residence: (if different from above)

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_  
Cell Phone: [REDACTED]

- Position (Commission, Board, Committee or Task Force) applying for
- Planning Commission
  - \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

See attached note.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Ernest A. Drown Date: 5/15/23

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/2023

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_

My wife and I have retired, and moved back to Barre, my home town, where my family has lived for over 125 years. I'm looking for a way to give something back. I am a Spaulding grad, and I hold degrees from Harvard and the Episcopal Divinity School. I was the Head Librarian at the Aldrich, and a member of the Barre School Board in the 1980s, when we moved so my wife could pursue career goals.



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Caitlin Elizabeth Corkins Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_  
E-mail: caitlin.corkins@vermont.gov Present Mailing Address: [REDACTED]

Years at Address? 9.5 Legal residence:( if different from above)

Home Phone: [REDACTED] Business Phone: [REDACTED]

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Planning Commission
2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I moved to Barre as the "big dig" was nearing completion. It was an exciting time to join the community and after nearly 10 years as a resident, I am interested in becoming more actively involved in helping to pursue a even more vibrant future. I have a MS in Historic Preservation and currently work for the VT Agency of Commerce and Community Development. I think my professional experience and knowledge will be an asset to the Planning Commission as it works to implement the 2020 Municipall Plan.

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Sign here: *Caitlin* Date: 7/18/2022

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email       phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_





# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Joelen Mulvaney Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_

E-mail: joelenmulvaney@gmail.com Present Mailing Address: [REDACTED]

Years at Address? 40 Legal residence:( if different from above)

Home Phone: [REDACTED] Business Phone: N/A

Cell Phone: N/A

Position (Commission, Board, Committee or Task Force) applying for

1. Diversity and Equiry Committee

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I am interested in seeing the Diversity, Equity and Inclusion Discussion grant through and learning this method of facillitation in order to continue after the grant period. The vision is to open up the method to the wider community in order to educate ourselves about our collective readiness to be an inclusive and welcoming city.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Joelen Mulvaney Date: 5/1/2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email       phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Christopher Paul Roberts Date of Birth: [REDACTED]

Other Names/Nicknames Used : \_\_\_\_\_ Present Mailing Address: [REDACTED]

E-mail: cprlaw@gmail.com  
Years at Address? Nine Legal residence:( if different from above)

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for  
1. Diversity and Equity Committee

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have served as a member of the DEC since its inception three years ago in August, 2020, and I believe I have made valuable contributions to the Committee during my term of office. I was the primary writer and editor of the proposed Barre City flag policy, have written and edited several documents for the Committee (some of them for public presentation), was a member of the Young Adult Book Project and Young Adult Theater Project subcommittees, and have actively participated in the formation and planning of nearly all the DEC's projects including the new diversity training module for City employees and staff. I have been able to bring to the Committee the perspective of someone born and raised in Barre, and as a gay man, have offered a voice for issues pertaining to the City's LGBTQ+ community. I would like to serve another term as a member of the Committee to help facilitate our ongoing work to help make Barre a place of opportunity and belonging for all its residents. Thank you.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Christopher Paul Roberts Date: May 15, 2023

Submit completed application to the City Manager's Office at: [excassist@barrecity.org](mailto:excassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_





# CITY OF BARRE

## VOLUNTEER APPLICATION

RECEIVED  
MAY 15 2023 4:15 PM  
BARRE CITY MANAGER

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (exccassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Alice S. Farrell Date of Birth: [REDACTED]

Other Names/Nicknames Used: \_\_\_\_\_  
E-mail: afarrell1@charter.net Present Mailing Address: [REDACTED]

Years at Address? 12 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: [REDACTED] Business Phone: ☒

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for  
1. Diversity and Equity Committee (Any length)  
2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

*I have 32 years of experience in public education as teacher administrator and public administrator. My career has consisted of advocacy for all people but especially for those with disabilities, people of color the poor and marginalized. From age 13, I have been a member of the Catholic Worker →*

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Sign here: Alice S. Farrell Date: 5/15/2023

Submit completed application to the City Manager's Office at: [exccassist@barrecity.org](mailto:exccassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_\_\_ to attend Council Mtg. on 6/20/23

Notified by: Manager

Term of Appointment. From \_\_\_\_\_ to \_\_\_\_\_

which has inspired and driven my work, in 1985 during the difficulties on the "St. Louis Reservation" as it was then known, a year of EMU, in which I was indeed, taught that one is handicapped by the establishment of the tribes own emergency services, which today is a successful part of the local health care spectrum.

I have since contributed to a number of the significant needs into the functioning, needs and assets of Parvility. It is my desire to have on the committee to make our community forward as well as a strong, welcoming place that all may benefit in.